

**RESOLUTION NO. 140/2021**

**OF THE SENATE OF UNIVERSITY OF WROCŁAW**

Of 22 December 2021

**on the rules of recruitment to the Doctoral School at the University of Wrocław**

Pursuant to Article 200, section 2 of the Act of 20 July 2018. – Law on Higher Education and Science (Journal of Laws 2021, item 478, as amended), it is resolved as follows:

**§ 1**.1 The Senate of the University of Wrocław lays down the rules and procedure of recruitment to the Doctoral School of University of Wrocław, hereinafter referred to as “The Doctoral School”.

2. Recruitment is conducted through a competition.

3. Recruitment is conducted within the Doctoral Colleges of the Doctoral School (hereinafter referred to as Colleges), as defined by the appropriate regulation of the Rector of the University of Wrocław, educating in specific scientific disciplines.

4. Detailed conditions and mode of recruitment to the Doctoral School in the academic year 2022/2023, for particular disciplines in colleges, are defined in appendixes no. 1-16 to this resolution.

5. The deadlines for the registration of candidates and the detailed schedule of the qualification proceedings for particular colleges, including the deadlines for the submission of documents and the admission limits, are specified in the appropriate regulations of the Rector of the University of Wrocław.

6. Apart from the admission limits referred to in section 5, candidates for whom a research project provides the financing of the doctoral scholarship may be admitted. This funding should also cover the costs of social insurance contributions payable by the University.

7. For the candidates referred to in section 6, separate recruitment outside the timetable referred to in section 5 may be announced, with the consent of the Rector, considering additional requirements related to the implementation of the project. The recruitment conditions specified in the appendixes to this Resolution shall also apply accordingly to these candidates.

8. Admission of a person referred to in para. 6 is conditional on the submission of documents required for admission to the Doctoral School, including documents evidencing the funding granted to cover the costs of education, and obtaining at least the minimum score in the recruitment process, as well as meeting the requirements on which funding is conditional.

**§ 2**.1 The admission procedure is conducted by admission committees appointed for each college by the appropriate university dean from among the members of the appropriate academic discipline council.

2. The chairperson, vice-chairperson, examiners, and secretary are appointed by the admission committee. The chairperson and vice-chairperson of the admission committee may also serve as examiners. The function of the secretary of the committee may also be performed by a person who is not an academic teacher, who participates in the work of the committee but is not a member of it.

3. The admission committee shall be composed of academic staff representing the academic disciplines in which the academic teacher provides education, in the number of at least two teachers per discipline, including the Head of the College if he/she is a member of the Council for an academic discipline. At the request of the chairperson of the admission committee, the university dean may additionally appoint as a member of the admission committee a manager of a research project in the implementation of which the person referred to in §1 para. 6 will be involved, provided that the person meets the condition set forth in para. 1.

4. The chairperson of the admission committee has the right to invite, in an advisory capacity, specialists to support the work of the committee. At the request of the competent body of the Doctoral Student Self-Government, a representative of doctoral students may participate in the work of the committee as an observer.

5. In the event of circumstances preventing a member of the admissions committee from taking part in its work directly, the university dean shall appoint a new member in their place.

6. The appropriate university dean shall publish the composition of the admission committee before the admissions procedure begins.

**§ 3**.1 A member of the admission committee is obliged to inform the chairperson of any circumstances that might affect his/her impartiality and objectivity in assessing a candidate for the Doctoral School.

2. The chairperson of the admission committee may decide to exclude a committee member from the assessment procedure of a given candidate if his/her participation could raise justified doubts about his/her objectivity and impartiality, in particular, if the committee member:

1. is planning to undertake the duties of a supervisor or assistant supervisor of the candidate;
2. Was the supervisor of the candidate’s master’s or bachelor’s thesis;
3. is the candidate’s supervisor or is in another employment relationship with the candidate;
4. the candidate is or was his/her spouse or is a relative or relative by affinity up to the second degree or runs or led a joint household.

3. A member of the admission committee may also be excluded at his/her justified request.

4. The exclusion of a member of the admission committee from the assessment of a given candidate shall be recorded in the minutes of the meeting of the committee.

**§4**.1. The aim of the recruitment procedure is to select the best candidates for education at the Doctoral School of University of Wrocław.

2. The assessment of a candidate for admission to the Doctoral School is conducted by the members of the admission committee: all of them or those indicated by the chairperson of the admission committee.

3. In colleges providing education in several disciplines, the assessment of a given candidate in the admission procedure is conducted primarily by the members of the committee representing the relevant discipline. Paragraph 2 is applied accordingly.

4.The admission committee assesses a candidate’s aptitude, skills, and achievements for study at the Doctoral School. This assessment is based in particular on: documented scientific achievements to date, a preliminary research project, and the result of qualifying examinations.

**§ 5**. The tasks of the admissions committee include, in particular:

1. notifying candidates of the date and place of the qualification proceedings;
2. conducting the selection procedure;
3. receiving and verifying the completeness of the candidates’ documents
4. drawing up a ranking list based on the results of the qualification procedure and a list of candidates included in the list of doctoral students of the Doctoral School within a given college;
5. admitting candidates to the Doctoral School within a given college, subject to the stipulation referred to in § 13, para. 3, taking into account the determined admission limit;
6. taking administrative decisions on refusal of admission to a given college, subject to the provision referred to in § 14, para. 1;
7. examining applications for reconsideration of a case and giving opinions on complaints lodged by candidates in relation to the admission procedure;
8. preparing documentation of the recruitment process:
9. descriptive minutes of the recruitment committee meeting signed by the chairman and all members of the admission committee;
10. individual protocols;
11. a ranking list of candidates recruited within a given college,
12. list of persons accepted to the Doctoral School at a given college
13. the list of non-admitted persons together with the justification for refusal of admission to the Doctoral School;
14. The announcement of the ranking list from the admission procedure and the list of persons included in the list of doctoral students of the Doctoral School at a given college.

**§ 6**.1 To the qualification procedure in the chosen discipline, may be admitted a candidate who:

1. has registered in the Internet Registration of Candidates (IRK) or the Registration Procedure in the Internet Foreigner Registration system (IRC) system;
2. has a Master’s degree, Master of Engineering degree or an equivalent degree obtained on the basis of separate provisions;
3. is a graduate of the first degree studies or a student who completed the third year of a uniform master’s studies and has the status of a student – in case of candidates with highest academic achievements:
4. has paid a recruitment fee of PLN 150 or EUR 35 in case of foreigners, for each chosen discipline;
5. has submitted the required set of documents.

2. The registration procedure in the IRK or IRC system as well as the organisation of the recruitment process to the Doctoral School at University of Wrocław is determined by the appropriate regulation of the Rector of University of Wrocław.

**§ 7**.1 A candidate for admission to the Doctoral School is obliged to submit a photocopy of the diploma with the original to be inspected in order to confirm its conformity by University of Wrocław, or a notarized copy of that document, or a certificate of completion of studies, together with other required documents at a given college of the Doctoral School, within the deadline specified in the recruitment schedule.

2. In the case of failure to submit the complete set of required documents within the specified time, the admission committee will refuse to admit the candidate to the Doctoral School.

3. Diplomas obtained abroad must be authenticated in the form of legalization or apostille.

4. A candidate applying for admission to the Doctoral School is obliged to submit a translation into Polish (or, additionally, into English) of those documents for which such a requirement is stipulated in the detailed admission rules set forth in appendices 1-16 to this resolution. The translation must be certified by a Polish sworn translator (entered in the list of sworn translators kept by the Minister of Justice), a sworn translator from the EU (if there is a sworn translator institution in a given country) or a Polish consul.

5. The detailed list of required documents in particular colleges of the Doctoral School is specified in appendixes 1-16 to this resolution.

**§ 8**.1 All personal data provided by candidates is processed and stored for the purpose of registration in accordance with applicable regulations and are subject to protection.

2. If a candidate is enrolled as a doctoral student, the data used for enrollment will be transferred to University of Wrocław computer systems, including USOS, and will be processed in accordance with other applicable regulations for the purpose of organizing and ensuring the proper course of education at the Doctoral School.

**§ 9**. Candidates with identified disabilities shall, upon their request, be provided with assistance and accommodations in the recruitment process according to their individual needs.

**§ 10**. People who are not Polish citizens may undertake and pursue education at the Doctoral School according to the rules set out in Section VIII of the Act of 20 July 2018. - Law on Higher Education and Science (consolidated text: Dz. U. 2021, item 478, as amended) and the detailed rules of admission set out in the annexes to this resolution.

**§ 11**.1 In justified cases, the recruitment procedure can be conducted remotely with the use of commonly available means of electronic communication, ensuring control of the proceedings and their registration and allowing for the secrecy of votes.

2. In the case of scheduling a remote interview via the instant messaging client, it is necessary to send before the interview a written consent of the candidate for electronic recording of the interview.

3. If a candidate is unable to submit the original documents directly before the exam or interview, the electronic version of the required documents attached in the IRK or IRC system will be considered. The candidate is obliged to ask in advance the chairperson or secretary of the admission committee for permission to attach the documents in electronic version, stating the reason for not being able to directly submit the documents in a paper version.

4. In the case of a situation referred to in para. 3, a possible positive decision on admission to the Doctoral School of a candidate who is not a Polish citizen will be conditional, specifying the deadlines for the submission of the original required documents or their notarized photocopies. Entry to the list of the remaining candidates will take place after submission of documents in the form specified in § 7 point 1, within the deadline specified in the recruitment schedule.

**§ 12**.1 The results of the recruitment procedure are public and subject to publication.

2. The ranking list drawn up by the Recruitment Committee includes:

1. candidates’ names and surnames
2. final result of the assessment of candidates;
3. an indication of whether the candidate has been shortlisted for entry into the Doctoral School.

3. The chairperson of the admission committee signs the ranking list. Any deletions or changes made to the ranking list after it has been signed should include a justification and be confirmed by the signature of the chairperson of the admissions committee.

4. The candidate receives information about the result of the recruitment process to his/her personal registration account in the IRK or IRC system.

5. The ranking list referred to in para. 2, together with a descriptive report, the list of those accepted and those not accepted at a given college is communicated by the admission committee to the appropriate Vice-Rector and published without delay in a publicly accessible place appropriate for a given college and on the unit’s website. The ranking list should include the date of the announcement.

**§ 13**.1 The admissions committee shall announce the list of people admitted to a given college immediately after the limit of admissions by candidates entered on the list of doctoral students of a given College has been filled, but not later than on 23 September 2022.

2. In the event of a vacancy in the list of doctoral students admitted to a given college, a person from the ranking list shall be entered on the list of doctoral students of that college taking into account the order resulting from the admission procedure, but not later than by the end of the first month of the academic year.

3. In the case of candidates who are not Polish citizens, entry into the list of doctoral students at a given college takes place on the basis of an administrative decision admitting a candidate to the Doctoral School, issued, at the request of the admission committee, by the Rector or a person authorised by the Rector.

4. The final list of persons accepted to the Doctoral School is published on the University of Wrocław website.

5. In the event of the limit of places remaining unfilled, additional recruitment for a given programme of study at the School of Doctoral Studies may take place at the written request of the chairperson of the admission committee, with the opinion of the dean, addressed to the appropriate vice-rector, and in accordance with the recruitment timetable set by the admission committee.

**§ 14.**1. Refusal of admission to the Doctoral School takes the form of an administrative decision signed by all members of the committee and, in the case of candidates who are not Polish citizens, by the Rector or a person authorised by the Rector.

2. A candidate has the right to submit an application for reconsideration of the case within 14 days of the delivery of the decision to refuse admission to the Doctoral School. A candidate may also lodge a complaint with the Provincial Administrative Court in Wrocław via the admission committee (in the case of candidates who are not Polish citizens, via the Rector) within 30 days of the delivery of the decision, without having to submit an application for reconsideration of the case.

3. The basis for the application may only be the indication of the violation of the rules and procedures of admission to the Doctoral School within a given college. The application should indicate precisely the provisions defining the conditions or mode of recruitment, which, in the candidate’s opinion, have been breached, and contain a concise explanation of the alleged breach.

4. The application referred to in section 3 is considered by the admission committee, and in the case of persons who are not Polish citizens, by the Rector.

5. The granting in full of the request referred to in para. 2 results in the issuance of an administrative decision overruling the refusal to admit the candidate to the Doctoral School, and then in the candidate being entered into the list of doctoral students at a given college of the Doctoral School. In the case of filling the limit of admissions, the Chair of the Admissions Committee applies to the appropriate Vice-Rector for permission to exceed the limit set for a given college.

6. The decision of the Admissions Committee, and in the case of persons who are not Polish citizens, the decision of the Rector, is final. The decision may be appealed to the Provincial Administrative Court.

**§ 15.** The resolution comes into force on the day of its adoption.

Chairperson of the Senate of the UWr

Rector prof. P. Wiszewski

Appendixes to Resolution No. 140/2021 of the Senate of the University of Wrocław

of 22 December 2021

**Appendix no. 1**

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| **Name of Faculty** | | **Faculty of Letters** |
| **Name of the Doctoral College** | | **Doctoral College of Faculty of Letters** |
| **Scientific discipline** | | **Linguistics**  **Literary Studies**  **Media and social communication sciences** |
| **RECRUITMENT RULES** | | |
| **1.** | **Form of the recruitment procedure** | The admission procedure consists of two stages.  Stage one: assessment of the research project, related to the subject of the planned doctoral dissertation **(0-35 points)**  Stage two consists of the following:  1. evaluation of the examination **(0-50 points)**;  2. assessment of aptitude for conducting scientific research (based on previous scientific activity) **(0-15 points)** |
| Qualifying examination (oral or written); interview\* |
| **2.** | **Content of the qualifying examination/interview** | 1) the state of research in the field of the presented research project (the subject of the planned doctoral dissertation);  2) newer methodological trends in the discipline indicated by the candidate;  3) the methodology of scientific work in the discipline indicated by the candidate |
| **3.** | **Recommended literature** | ~~-~~ |
| **4.** | **Assessment criteria** |  |
|  | Specific evaluation criteria | 1) The assessment of the research project **(0-35 points)** is based on:  - the formulation of the research problem undertaken,  - justification of the research purpose,  - placement of the project in the state of research,  - indication of the research methodology,  - way of compiling the bibliography and its functionality.  The assessment takes into account the construction of the argument and its precision and linguistic correctness (including the use of appropriate specialist language). The minimum number of points required: 20; a score lower than this will result in a failing grade in the selection procedure.  A candidate whose research project has been assessed negatively at this stage shall leave the selection procedure and shall not proceed to the second stage.  2) Assessment during the examination **(0-50 points)** is based on:  - knowledge of the state of research in the field of the subject of the planned doctoral dissertation,  - knowledge of recent methodological trends in the discipline indicated by the candidate,  - knowledge of the methodology of scientific work in the discipline indicated by the candidate.  The examination is considered passed if the candidate has obtained at least 30 points; a lower number means a negative mark in the qualification proceedings.  3) Assessment of predisposition to conduct scientific research is made on the basis of previous scientific activity: scientific publications published or accepted for publication, documented participation in scientific conferences, documented participation in research projects, completed national and international internships, obtained scientific scholarships and distinctions for scientific achievements, etc. **0-15 points**  First-degree graduates or students who have completed the third year of a unitary master’s degree and have demonstrated the highest quality scientific achievements are awarded the maximum number of points in this section.  The final grade in the recruitment procedure is the sum of the number of points awarded for the individual stages of the recruitment procedure.  The final grade in the recruitment procedure is the sum of the number of points awarded for the individual stages of the recruitment procedure. Admission to the studies is determined by the results of the recruitment procedure of a competitive nature. Only candidates who have obtained a positive assessment in the process are admitted; the place on the ranking list arranged according to the following rules decides about admission (according to the limit of places):   1. the limit of places in the Doctoral College of the Faculty of Letters is divided into four pools: three equal pools intended for candidates who, within their chosen discipline, obtained the highest results in the qualifying procedure and fit into the limit of places intended for that discipline, and a fourth common pool, comprising places for candidates who obtained the highest results in the qualifying procedure, regardless of discipline, according to a common ranking list. 2. The common pool is formed as follows: 3. if the number of seats (limit) is less than 21, the pool of each discipline comprises as many seats as the result of dividing the number of seats by three; if the number of seats is not divisible by three, the seats remaining after the division form a common pool; 4. where the number of seats is 21 or more and divisible by three, the number of seats available for each of the sports shall be reduced by one; the resulting three seats shall constitute a common pool; where the number of seats is not divisible by three, the seats remaining after division shall constitute a common pool 5. if the pool of places available for a given discipline is not filled by successful candidates, the places that have not been filled will go into the common pool; 6. if there is more than one candidate in the final ranking (both within the discipline and in the common pool), the number of examination marks will determine admission; a further subsidiary criterion is the number of publication marks. |
| Minimum number of points necessary to achieve a positive result in the recruitment procedure | **55** (with a minimum of 20 for the research project, a minimum of 30 for the examination) |
| Maximum number of points possible to obtain during the recruitment procedure | **100** |
| **5.** | **Language of the recruitment procedure** | Polish language |
| **6.** | **Recquired documents** | The candidate is required to submit the following documents:   1. a photocopy of the diploma confirming the possession of a master’s degree or equivalent (original to be inspected) or a document confirming the acquisition of a “Diamond Grant” or a diploma of completion of first degree studies/certificate of completion of the third year of uniform master’s studies and publications, being scientific achievements of the highest quality; such achievements are considered to be publication, before the start of recruitment, of a single-author article in a journal from Part A of the “List of Scored Journals for 2013-2016” announced in the Communication of the Minister of Science and Higher Education of 25 January 2017 on the list of scientific journals   or at least two single-author articles in a journal from part C of this “List”  or a single-author article in a journal that has been assigned a score of 70 or more in the list of scientific journals and peer-reviewed proceedings of international conferences published in the Communication of the Minister of Education and Science of 9 February 2021, or the prestige of the journal is similarly determined in a subsequent Communication  or publication of a peer-reviewed scientific monograph in a scientific publication included in the list of the Ministry of Science and Higher Education in force in the year of publication;  b) personal questionnaire printed from IRK system, signed by the candidate;  c) documents confirming the knowledge of a modern foreign language of at least B2 level;  d) declaration of readiness to supervise a candidate signed by a research or research and didactic worker holding a doctoral degree and employed at the University of Wrocław; one worker can submit maximum four such declarations  e) possible documents concerning aptitude for scientific work:  - scientific monograph, peer-reviewed (photocopy of title page and editorial page, including ISBN number and reviewers’ names; if internet publication - also DOI number);  - peer-reviewed scientific publications in a journal or collective volume (a photocopy of the title and editorial page, including the ISSN or ISBN number; table of contents, first page of the text; if web publication - link to the Internet resource, DOI number);  - a certificate of acceptance for publication after peer review of the scientific publication in a journal or collective volume, issued by the editor of the journal or volume;  - a certificate of having delivered a paper at a scientific conference, issued by its organiser;  - Certificate of participation in research projects, issued by their managers (indicate the form and scope of work);  - a certificate of participation in research projects, issued by the project leader (the form and scope of the work should be specified); a certificate of completed scientific traineeships (ERASMUS visits and placements are not recognised as such);  - a certificate of received awards and scholarships for scientific achievements (this does not include the Rector’s Scholarship for best students);  It is the candidate’s responsibility to duly and clearly document the achievements indicating predisposition for academic work; the admission committee will not take into consideration achievements that do not meet the above conditions. It is not possible to supplement the documents after the admissions committee secretaries have accepted them.  f) declaration of the candidate for the Doctoral School at University of Wrocław;  g) declaration of the candidate on the choice of discipline;  h) confirmation of payment of the recruitment fee;  i) a research project signed by the candidate, related to the topic of the planned doctoral dissertation (the project should be 5-8 pages long, including a bibliography of at most 3 pages; printout - Times New Roman, font 12, leading 1.5). The project, accompanied by a title, should include the following elements:   1. formulation of the research problem; 2. justification of the purpose of undertaking research (if the proposed research is related to the research conducted in the master’s thesis or is its continuation, it should be precisely indicated what new elements the planned doctoral dissertation is to contain and what its novelty will be in relation to the work and research previously conducted by the candidate); 3. positioning of the project in the state of research; 4. indication of the research methodology; 5. bibliography.   The project should also be submitted electronically, in the IRK system (step 1, tab documents), in the form of text files, saved in rtf and pdf. formats, with the candidate’s name given only in the file name (not in its content).  **Foreigners additionally submit:**   * + - 1. a translation into Polish of their diploma or other document entitling them to study at the Doctoral School. The translation must be certified by a Polish sworn translator (entered in the list of sworn translators kept by the Ministry of Justice), a sworn translator from the EU (if there is a sworn translator’s institution in a given country) or a Polish consul.       2. a photocopy of a document confirming legalization of residence with the original to be presented for inspection to confirm conformity with the original. It is possible for a candidate to be admitted to the qualifying examination without the photocopy of the document confirming the legalization of his/her stay, and to submit it only in the case of a positive result of the entrance examination. |

**Appendix no. 2**

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| **Name of the Faculty** | | **Faculty of Social Sciences** |
| **Name of the Doctoral College** | | **The Doctoral College of Philosophy** |
| **Scientific discipline** | | **Philosophy** |
| **RECRUITMENT RULES** | | |
| **1.** | **Form of the recruitment procedure** | Candidates will be admitted on a competitive basis, within the limit of available places |
|  | Qualifying examination (oral or written); interview\*. | Oral qualifying examination:  - discussion of the submitted dissertation project  - evaluation of general knowledge in the discipline |
| **2.** | **Content of the qualifying examination/interview** | * Antique and modern sources of European culture. * Cognitive and social role of the philosophical systems of XVII-XX century. * Sources and main trends of contemporary social and political philosophy. * Ontological and epistemological concepts in European philosophy. * Art and beauty as the subject of aesthetics. * The individual in the world of culture. * Main streams of contemporary thought. * The issues of practical and applied philosophy. * Great ethical traditions. * Debates in contemporary moral philosophy. * Conceptual specificity of selected detailed sub-disciplines of philosophy, in particular the methods and examples of defining the concepts. |
| **3.** | **Recommended literature** | * AYER A. J. (różne wydania). Filozofia w XX wieku. przeł. T. Baszniak. Warszawa: PWN. * BOCHEŃSKI J. M. (różne wydania). Współczesne metody myślenia. przeł. S. Judycki. Poznań: Wyd. „W drodze”. * BOUCHER D., KELLY P. (red.), (2008). Myśliciele polityczni: Od Sokratesa do współczesności. przeł. A. Dąbrowska, T. Sieczkowski. Kraków: Wyd. Uniwersytetu Jagiellońskiego. * GADAMER H.-G. (2008). Początek filozofii. przeł. J. Gajda-Krynicka. Warszawa: Wyd. IFiS PAN (Studia z Filozofii Systematycznej). * KYMLICKA W. (2009). Współczesna filozofia polityczna: Wprowadzenie. przeł. A. Pawelec. Warszawa: Fundacja „Aletheia”. * SCHNÄDELBACH H. (1992). Filozofia w Niemczech 1831-1933, przeł. K. Krzemieniowa, Warszawa: PWN. * SCHRÖDINGER E. (2017). Przyroda i Grecy: Nauki przyrodnicze i humanistyczne. przeł. K. Napiórkowski. Warszawa: Wyd. IFiS PAN (Studia z Filozofii Systematycznej). * SINGER P. (2003). Etyka praktyczna. przeł. A. Sagan. Warszawa: Wyd. „Książka i Wiedza”. STRAUSS L., CROPSEY J. (2010). Historia filozofii politycznej. przeł. P. Nowak, P. Wiśniewski. Warszawa: Wyd. „Fronda”, Fundacja Augusta hr. Cieszkowskiego. * TATARKIEWICZ W. (różne wydania). Dzieje sześciu pojęć. Warszawa: PWN. * TATARKIEWICZ W. (różne wydania). O szczęściu. przeł. S. Judycki. Warszawa: PWN.   **Recommended English literature:**   * Ayer A. J. (different editions). *Philosophy in the Twentieth Century*. * Bochenski J. M. (different editions). *The Methods of Contemporary Thought*. trans. by P. Caws. * Boucher D., Kelly P. (eds.), (2003). *Political Thinkers: From Socrates to the Present*. Oxford: Oxford University Press. Gadamer H.-G. (different editions). *The Beginning of Philosophy*. trans. by R. Coltman. * Kymlicka W. (different editions). *Contemporary Political Philosophy: An Introduction*. Oxford: Oxford University Press. * Schnädelbach H. (1984). *Philosophy in Germany 1831-1933*. trans. by E. Matthews. Cambridge: Cambridge University Press. * Schrödinger E. (different editions). *‘Nature and the Greeks’ and ‘Science and Humanism’*. Cambridge: Cambridge University Press. * Singer P. (different editions). *Practical Ethics*. Cambridge: Cambridge University Press. * Strauss L., Cropsey J. (eds.), (different editions). *History of Political Philosophy*. Chicago: University of Chicago Press. * Tatarkiewicz W. (different editions). *A History of Six Ideas: An Essay in Aesthetics*. trans. by Ch. Kasparek. * Tatarkiewicz W. (different editions), *Analysis of Happiness*. trans. by E. Rothert, D. Zielinska. |
| **4.** | **Assessment criteria** | Admission to the Doctoral School is determined by the result of the competition expressed in points. Points are awarded for the following: the dissertation project accepted by the proposed supervisor, previous scientific achievements and activities in the student scientific movement, answers during the oral preliminary examination to questions concerning the dissertation project and the candidate’s general knowledge in the scientific discipline. |
|  | Specific evaluation criteria | The following scores are established for the dissertation project, research achievements and preliminary examination:  **1. Preliminary dissertation project.** Acceptance by the proposed supervisor; volume of 20-40 thousand characters with spaces, content including at least: an introduction and statement of the research problem with a justification, a review of the literature on the subject, methodology and research methodology; the planned content of the dissertation, a Harvard-style bibliography.  **Total 0-30 points.**  **2. Scientific publications.** Include a copy of the publication or a certificate of acceptance for publication:  **a. 5 pts.** - articles published in journals in Scopus, Web of Science, ERIH Plus databases and author’s monographs published in publishing houses from the list of Ministry of Education and Science,  **b. 3 pts.** - other articles in journals in the list of journals of the Ministry of Science and Higher Education or chapters in collective works published in publishing houses from the list of the Ministry of Science and Higher Education,  **c. 1 pt.** - other scientific publications.  Total 0-10 points.  **3. participation in research projects.** Include confirmation of participation from the project manager or funding decision.  **a. 3 points**. - role of executor or manager in projects of NCN, NCBiR, MEiN, H2020, ERC, European Commission and other foreign institutions and organisations;  **b. 1 point**. - role of executor or manager in other projects.  **Total 0-5 points.**  **4. Activity in scientific circles, participation in conference organising committees or activities popularising science.**  A certificate from the organisers of the event or, in the case of scientific circles, a certificate issued by the supervisor of the scientific circle should be enclosed. The Commission awards points based on a qualitative assessment of the achievements.  **Total 0-5 points.**  5. **Active participation in a scientific conference** (with a paper, poster, etc.).  **a. 1 pts.** - student-doctoral conference,  **b. 2 pts.** - national/wide conference,  **c. 3 pts.** - international conference (min. 30% of participants with papers from outside the organiser’s country).  **Total 0-5 points.**  6. Academic scholarships and prizes awarded within and outside the University, participation in student exchange programmes (Erasmus+, Most, other) A certificate, confirmation or diploma must be attached. The Committee awards the number of points based on a qualitative assessment of achievements.  **Total 0-5 points.**  7. Preliminary examination - discussion of the submitted dissertation project  Marking: 0-20 in total. 8.  8. **Preliminary examination - assessment of general knowledge in the discipline.** Questions drawn at random from the list of examination questions.  **Total 0-20 points** |
|  | Minimum number of points necessary to achieve a positive result in the recruitment procedure | **60** |
| Maximum number of points possible to obtain during the recruitment procedure | **100** |
| **5.** | **Language of the recruitment procedure** | English language, Polish language |
| **6.** | **Recquired documents** | 1. an application with information on the planned topic of the doctoral dissertation and the name of the proposed supervisor;  2. an application for admission to the School of Doctoral Studies printed from the IRK/IRC system, signed by the candidate, together with consent to the processing of personal data for the purposes of the admission procedure and possible training at the School;  3. a photocopy of the diploma of completion of second-cycle studies or long-cycle studies or equivalent, together with the original to be submitted for inspection, in order to have its conformity confirmed by the university. Diplomas obtained abroad must be authenticated in the form of legalization or apostille;  4. a written opinion of an academic supervisor selected from among independent academics of the Faculty of Social Sciences at the University of Wrocław on a draft of the doctoral dissertation together with a declaration of taking the candidate under scientific supervision;  5. preliminary draft of the doctoral dissertation;  6. a certificate or attestation confirming the candidate’s knowledge of English at B2 level or equivalent (FCE, TOEFL, IELTS 5.5-6.0, BEC Vantage and other equivalent international certificates); candidates for whom English was the language of instruction at the previous level of education or is their mother tongue are exempt from the requirement to present a certificate  7. a statement of the candidate for the Doctoral School at the University of  statement of a candidate for the Doctoral School at the University of Wrocław containing the following information: whether or not he/she has a doctoral degree, whether or not he/she is an academic teacher or researcher, whether or not he/she is a doctoral student at another college of the Doctoral School at University of Wrocław or another doctoral school; the documents should be submitted in Polish or in English.  8. confirmation of payment of the enrolment fee.    **Foreigners additionally submit:**  1. a translation into Polish of their diploma or other document entitling them to study at the Doctoral School. The translation must be certified by a Polish sworn translator (entered in the list of sworn translators kept by the Ministry of Justice), a sworn translator from the EU (if there is a sworn translator’s institution in a given country) or a Polish consul.  2. a photocopy of a document confirming legalization of residence with the original to be presented for inspection to confirm conformity with the original. It is possible for a candidate to be admitted to the qualifying examination without a photocopy of a document confirming the legalization of his/her residence, and to submit it only in the case of a positive result of the entrance examination. |

**Appendix no. 3**

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| **Name of Faculty** | | **Faculty of Social Sciences** |
| **Name of the Doctoral College** | | **Doctoral College of Security Studies** |
| **Scientific discipline** | | **Security Studies** |
| **RECRUITMENT RULES** | | |
| **1.** | **Form of the recruitment procedure** |  |
|  | Qualifying examination (oral or written); interview\*. | oral qualifying examination |
| **2.** | **Content of the qualifying examination/interview** | 1. Contemporary theories of security - models and features.  2. Institutional system of national security.  3. Conflicts of the contemporary world - characteristics.  4. Common safety and defence policy of the European Union.  5. Crisis reaction systems.  6. International political systems.  7. International systems of freedom and human rights protection.  8. Collective safety systems - structures and features.  9. Globalisation processes and contemporary conflicts.  10. Cultural aspects in contemporary migration processes. |
| **3.** | **Recommended literature** | * Baykies, J., Smith, S. (red) (2008), Globalizacja polityki światowej. Wprowadzenie do stosunków międzynarodowych, Kraków: Wydawnictwo Uniwersytetu Jagiellońskiego; * Bieńczyk-Missala, A. (2018), Zapobieganie masowym naruszeniom praw człowieka: Międzynarodowe instytucje i instrumenty, Warszawa: Wydawnictwo Scholar; * Bierzanek, R. (1977), Bezpieczeństwo regionalne w systemie ONZ, Warszawa: Wydawnictwo MON; * Ciupiński, A. (2013), Wspólna polityka bezpieczeństwa i obrony Unii Europejskiej, Warszawa: Difin; * Czaputowicz, J. (2012), Bezpieczeństwo międzynarodowe, Współczesne koncepcje, Warszawa; * Gryz, J., Kitler, W. (red.) (2012), Systemy reagowania kryzysowego, Toruń: Wydawnictwo Adam Marszałek; * Gryz, J. (2009), Systemy reagowania kryzysowego Unii Europejskiej, Toruń: Wydawnictwo Adam Marszałek; * Kuźniar, R. (2008), Prawa Człowieka. Prawo, Instytucje, Stosunki Międzynarodowe, Warszawa: Wydawnictwo Scholar; * Misiuk, A. (2013), Instytucjonalny system bezpieczeństwa wewnętrznego, Warszawa: Difin; * Szymański, W. (2002), Globalizacja: Wyzwania i zagrożenia, Warszawa: Difin; * Zięba, R. (red.) (2018), Bezpieczeństwo międzynarodowe w XXI wieku, Warszawa: Wydawnictwo Poltex; * Ziętek, A.W. (2013), Bezpieczeństwo kulturowe w Europie, Lublin: Wydawnictwo Uniwersytetu Marii Curie-Skłodowskiej. |
| **4.** | **Assessment criteria** |  |
|  | the Minimum number of points necessary to achieve a positive result in the recruitment procedure | 1. Dissertation project - **0-30 points**  2. Scientific publications **- 0-10 points**  3. Participation in research projects - **0-5 points**  4. Activity in academic clubs, participation in organisational committees of conferences or activities popularising science - **0-5** points  5. Active participation in a scientific conference - **0-5** points  6. Academic scholarships, prizes awarded within and outside the university, participation in student exchange programmes - **0-5** points  7. Oral examination - **0-40** points |
|  | The Maximum number of points possible to obtain during the recruitment procedure | **60 points** |
| **Language of the recruitment procedure** | **100 points** |
| **5.** | **Required documents** | Polish language |
| **6.** | **Assessment criteria** | 1. an application (with information about the planned topic of the doctoral dissertation and the name of the proposed supervisor); 2. an application for admission to the Doctoral School at the University of Wrocław, printed out from the IRK/IRC system, signed by the candidate, together with a consent to the processing of personal data for the purposes of the admission procedure and possible training at the Doctoral School at the University of Wrocław; 3. a photocopy of the diploma of completion of the second cycle studies or uniform master studies or equivalent, together with the original to be submitted for inspection in order to confirm its conformity by the university. Diplomas obtained abroad must be certified by legalization or an apostille; 4. a written opinion of an academic supervisor selected from among independent researchers of the Faculty of Social Sciences at University of Wrocław, associated with the academic discipline of Security Sciences, on the dissertation project together with a declaration of taking the candidate under scientific supervision. The list of supervisors, related to the discipline of Security Sciences, is available on the website of the Faculty of Social Sciences; 5. preliminary draft of the doctoral dissertation; 6. certificate or confirmation of English language skills at B2 level or equivalent (FCE, TOEFL, IELTS 5.5-6.0, BEC Vantage and other equivalent international certificates); candidates for whom English was the language of instruction at the previous level of education or is their mother tongue are exempt from the requirement to present a certificate;   Documents should be submitted in Polish or English languages;   1. a statement of a candidate for the Doctoral School at University of Wrocław, including the information whether or not he/she has a doctoral degree, whether or not he/she is an academic teacher or researcher, whether or not he/she is a doctoral student at another College of the Doctoral School of University of Wrocław or another Doctoral School; 2. confirmation of payment of the admission fee.   **Foreigners additionally submit:**   * + - 1. a translation into Polish of their diploma or other document entitling them to study at the Doctoral School. The translation must be certified by a Polish sworn translator (entered in the list of sworn translators kept by the Ministry of Justice), a sworn translator from the EU (if there is a sworn translator’s institution in a given country) or a Polish consul;       2. a photocopy of a document confirming legalization of residence with the original to be presented for inspection to confirm that it is a true copy of the original. It is possible for a candidate to be admitted to the entrance examination without a photocopy of a document confirming the legalization of his/her stay and to submit it only in the case of a positive result of the entrance examination. |

**Appendix no. 4**

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| **Name of Faculty** | | **Faculty of Social Sciences** | |
| **Name of the Doctoral College** | | **The Doctoral College of Political Science and Administration** | |
| **Scientific discipline** | | **Political Science and Administration** | |
| **RECRUITMENT PROCEDURE** | | | |
| **1.** | **Form of the recruitment procedure.** |  | |
|  | Qualifying examination  (oral or written); interview\*. | Oral qualifying examination | |
| **2.** | **Content of the qualifying examination/interview.** | 1. Contemporary democracies - models and features.  2. Public administration - structural features and essential functions.  3. Political problems of the contemporary world.  4. Mass media in the contemporary world.  5. Power and politics.  6. Populism and democracy.  7. international systems of protecting rights of national and ethnic minorities.  8. International organizations.  9. integration and disintegration processes in Europe after 1945.  10. Basic theories of European integration. | |
| **3.** | **Recommended literature** | **Recommended literature:**   * Heywood A. (2011) *Politologia*, Warszawa: PWN. * Jackson R., Sørensen G. (2012) *Wprowadzenie do stosunków międzynarodowych. Teorie i kierunki badawcze*, Kraków: Wydawnictwo Uniwersytetu Jagiellońskiego. * Klimowicz M., Pacześniak A. (2014) *Procesy integracyjne i dezintegracyjne w Europie. Podręcznik akademick*i, Wrocław: OTO-Wrocław. * Janusz G. (2011) *Ochrona praw mniejszości narodowych w Europie*, Lublin: wyd. UMCS. * Peters B. G. (1999) *Administracja publiczna w systemie politycznym*, Warszawa: Scholar. * Shively P. W. (2001) *Sztuka prowadzenia badań politycznych*, Poznań: Zysk i S-ka. * Marsh D., Stoker G. (2006), *Teorie i metody w naukach politycznych* (red.), Kraków: Wydawnictwo Uniwersytetu Jagiellońskiego. * Antoszewski, A., Herbut, R. (2008), *Demokracje zachodnioeuropejskie. Analiza porównawcza* (red.) Wrocław: Wydawnictwo Uniwersytetu Wrocławskiego. * Wojtaszczyk K.A. (2011) *Integracja europejska*, Warszawa: Poltext. * Dobek-Ostrowska B. (2011) *Komunikowanie polityczne i publiczne*, Warszawa: PWN.   **Recommended English literature:**   * Heywood, A. (2019) *Politics*, London: Red Globe Press. * Jackson R., Sørensen G. (2010) *Introduction to International Relations: Theories and Approaches*, Oxford: Oxford University Press. * Berend I.T. (2016) *The History of European Integration. A new perspective*, London: Routledge. * Stachowska Z. (2013) *The Rights of National Minorities in International Law*, Hague: International Courts Association. * Peters, B. G. (2018) *The Politics of Bureaucracy. An Introduction to Comparative Public Administration*, New York and London: Routledge. * Shively, P. W. (2017) *The Craft of Political Research*, New York: Routledge. * Marsh D., Stoker G. (2002), *Theory and Methods in Political Science*, (eds.) London: Palgrave. * McCormick, J., Hague, R., Harrop, M. (2019*) Comparative Government and Politics*, London: Palgrave. * Wallace H., Pollack, M. A., Young A. R. (2010) *Policy-making in the European Union*, Oxford: Oxford University Press. * McNair B. (2017) *Introduction to Political Communication*, London: Routledge. | |
| **4.** | **Assessment criteria** | 1. Candidates will be admitted to the Doctoral College of Political Science and Administration on a competitive basis, within the limit of available places.  2. The admission to the Doctoral College of Political Science and Administration is determined by the result of the competition expressed in points.  3. The points are: the dissertation project accepted by the proposed supervisor, previous scientific achievements and activities in the student scientific movement, answers during the oral entrance examination to questions concerning the dissertation project and the candidate’s general knowledge of the scientific discipline. | |
|  | Specific assessment criteria |  | |
|  | 1. Preliminary draft of the doctoral dissertation | Acceptance by proposed supervisor; Volume of 20-40 thousand characters with spaces, content including at least:  introduction and statement of the research problem with justification, review of the literature on the subject, research methodology and methodology; planned content of the dissertation, Harvard-style biography. | **0-30 points** |
| 2. Scientific publications | Include a copy of the publication or a certificate of acceptance for publication:  a. **5 points** – articles published in journals in Scopus, Web of Science, ERIH Plus databases and author’s monographs and edited monographs  published in publishing houses from the MEiN list of 9 February 2021 and the MEiN list of 22 July 2021  b. **3** points– Other articles in journals on the list of journals of the Ministry of Education and Science of 9 February 2021 or chapters in collective works published in publications from the list of the Ministryof Education and Science of 9 February 2021 and the list of the Ministry of Education and Science of 22 July 2021.  c. **1 point** – other scientific publications | **max.10 points** |
| 3. Participation in research projects | Confirmation of participation from the project manager or award decision must be included.  a. **3 points** – The role of executor or manager in NCN, NCBiR, MEiN , H2020, ERC projects,  European Commission and other foreign institutions and organisations  b. **1 point** – The role of executor or manager in other projects | **max. 5 points** |
| 4. Activity in scientific circles, participation in organisational committees of conferences or activities popularising science | A certificate from the organisers of the event and, in the case of scientific clubs, a certificate from the supervisor of the scientific club must be enclosed.  The Commission will allocate the number of points based on a qualitative assessment of the achievements. | **0-5 points** |
| 5. Active participation in a scientific conference (with a paper, poster, etc.) | Include the conference programme and certificate/attestation from the organisers   1. **1 point** – student – doctoral conference, 2. **2 points** – all-Poland/national conference, 3. **3 points** – international conference (min. 30% of participants with papers from outside the organiser’s country) | **max. 5 points** |
| 6. Academic scholarships and prizes awarded within and outside the University, participation in student exchange programmes (Erasmus+, Most, other) | A certificate, confirmation or diploma must be attached. The Commission will award a number of points based on an assessment of the quality of the achievements. | **0-5 points** |
| **7.** Preliminary examination - discussion of the submitted dissertation project |  | **0-20 points** |
| **8.** Entrance examination - assessment of general knowledge of the discipline | Questions to be drawn from the list of examination questions | **0-20 points** |
| the Minimum number of points required for a successful outcome of the recruitment procedure | **60 points** | |
| the Maximum number of points possible to obtain during the recruitment procedure | **100 points** | |
| **5.** | **Language of the recruitment procedure** | Polish language, English language | |
| **6.** | **Required documents** | 1. an application (with information about the planned topic of the doctoral dissertation and the name of the proposed supervisor);  2. an application for admission to the Doctoral School printed from the IRK/IRC system, signed by the candidate, together with consent to the processing of personal data for the purposes of the admission procedure and possible training at the Doctoral School;  3. a photocopy of the diploma of the completion of second-cycle studies or long-cycle studies, or of another document, entitling the candidate to apply for admission to the School for doctoral studies (the original will be available for inspection in order to confirm its authenticity); in the case of a diploma obtained outside Poland, an apostille or legalisation of the document is required;  4. a written opinion of the supervisor selected from among the independent scientific workers of the Faculty of Social Sciences at the University of Wrocław on the draft of the doctoral dissertation together with a declaration of taking the candidate under scientific supervision  5. preliminary draft of the doctoral dissertation  6. a certificate or attestation of English language proficiency at B2 level or equivalent (FCE, TOEFL, IELTS 5.5-6.0, BEC Vantage and other equivalent international certificates);  7. a statement of the candidate for the Doctoral School at the University of Wrocław, stating whether or not he/she has a doctoral degree, whether or not he/she is an academic teacher or researcher, whether or not he/she is a doctoral student at another College of the Doctoral School at the University of Wrocław or another Doctoral School.  The documents should be submitted in Polish or English.  8. confirmation of payment of the recruitment fee.  **Foreigners additionally submit:**  1. a translation into Polish of their diploma or other document entitling them to study at the Doctoral School. The translation must be certified by a Polish sworn translator (entered in the list of sworn translators kept by the Ministry of Justice), a sworn translator from the EU (if there is a sworn translator institution in a given country) or a Polish consul;  2. a photocopy of a document confirming legalization of residence with the original to be presented for inspection to confirm that it is a true copy of the original.  It is possible for a candidate to be admitted to the entrance examination without a photocopy of a document confirming the legalization of his/her stay and to submit it only in the case of a positive result of the entrance examination. | |

**Appendix no 5**

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| **Name of Faculty** | | **Faculty of Social Sciences** |
| **Name of the Doctoral College** | | **The Doctoral College of Sociology** |
| **Scientific discipline** | | **Sociological Sciences** |
| **Recruitment procedure** | | |
| **1.** | **Form of the recruitment procedure.** |  |
|  | Qualifying examination | 1) an evaluation of the research project  2) an oral examination  3) an assessment of scientific and teaching activity prior to commencement of training at the Doctoral School |
| **2.** | **Content of the qualifying examination** | List of issues for the exam:   * Basic concepts of sociology. * Society in macro and microstructural view. * Sociological theories: basic assumptions and theorems. * Basic problems of detailed sociologies. * Contemporary theories of social change. * Sociological approaches to globalization. * Culture and identity. * Conceptualization and design of social research. * Key debates in contemporary social research methodology. * Quantitative and qualitative approaches to data analysis in sociology. |
| **3.** | **Recommended literature** | * Babbie Earl (2017, 7th edition or earlier) *The Basics of Social Research*, Boston: Cengage Learning. * Berger, Peter (2011) *Invitation to Sociology. A Humanistic Perspective,*Open Road Media. * Cresswell, John (2019) *Research Design: Qualitative, Quantitative and Mixed Methods Approaches*, London: Sage. * Denzin, Norman., Lincoln, Yvonna (2011) *The Sage Handbook of Qualitative Research,* 4th edition, London: Sage. * Giddens, Anthony, Sutton P. (2017 or earlier) *Sociology,*London: Polity Press. * Mills, C. Wright (2000) *The Sociological Imagination,*Oxford: Oxford University Press. * Ritzer, George, Stepinsky, Jeffrey (2018) *Sociological theory* (10th edition), London: Sage Publications. * Roberts, Kenneth (2009) *Key concepts in sociology,*Basingstoke: Palgrave. * Silverman David (2017, 5th edition or earlier) *Doing Qualitative Research*, Sage: London. * Turner, Johnatan H. (2002) *The Structure of Sociological Theory*. Wadsworth Publishing |
| **4.** | **Assessment criteria** |  |
|  | Specific assessment criteria | **1) EVALUATION CRITERIA OF THE RESEARCH PROJECT:**   * formulation and justification of the research problem: the correctness of posing the problem in the context of ongoing debates in sociology, the significance of the issues addressed, the novelty of the proposed research **(0-10 points)** * conceptualisation of the research problem, including grounding in the theory in the field of sociology, the adopted conceptual apparatus **(0-10 points)** * literature review: the presentation of the state of knowledge and research, adequacy and timeliness of sources **(0-5 points)** * methodology: the adequacy of the research methods and techniques used, their use in the proposed research **(0-10 points)** * research plan: including a description of the research tasks and their purpose (assumed effects), together with the work schedule **(0-10 points)** * feasibility of the project: evaluation of the feasibility of the research and its impact on extending the frontiers of existing knowledge **(0-5 points)**   TOTAL for the RESEARCH PROJECT**: 0-50 points**  **2) ORAL EXAMINATION:**   * two questions on general knowledge of sociology according to the given list of topics; * a question on the research project presented, covering one of the following:  1. the methodology of the proposed research, 2. research problem, including its justification, topicality, importance for the development of the discipline, connections of specific questions and hypotheses, 3. the topic/area of research undertaken, including *e.g.* the state of theory, literature on the subject, research conducted.   Each question is graded on a scale of: **0-10 points**  TOTAL FOR THE EXAMINATION: **0-30 points.**  **3) SCIENTIFIC AND TEACHING ACTIVITY**  Evaluation on the basis of submitted documents, including:   * reviewed scientific publications, with particular emphasis on publications indexed in SCOPUS and Web of Science databases, * participation with presentations in national and international scientific conferences, * participation in research projects, * an activity for the popularization of science, * activity in student scientific circles, etc., * teaching at a higher level, * other   TOTAL for SCIENTIFIC AND TEACHING ACTIVITIES: **0-20 points.** |
|  | the minimum number of points required for a successful outcome of the recruitment procedure | **60** |
| the maximum number of points possible to obtain during the recruitment procedure | **100** |
| **5.** | **Language of the recruitment procedure** | English language |
| **6.** | **Required documents** | 1. an application with information on the planned topic of the doctoral dissertation and the name of the proposed supervisor; 2. an application for admission to the School of Doctoral Studies printed from the IRK/IRC system, signed by the candidate, together with consent to the processing of personal data for the purposes of the admission procedure and possible training at the School; 3. a photocopy of the diploma of completion of second-cycle studies or long-standing master’s studies or equivalent, together with the original to be presented for inspection in order to confirm its conformity by the university, or in the case of beneficiaries of the “Diamond Grant” programme - a photocopy of the diploma of completion of first degree studies (together with the original to be submitted for inspection in order to confirm conformity by the university) or a certificate from their Dean’s Office on completion of the third year of uniform master’s studies together with a certificate confirming the status of a Diamond Grant beneficiary. Diplomas obtained abroad require legalisation or an apostille; 4. a written opinion of a scientific supervisor selected from among independent scientific workers of the Faculty of Social Sciences at University of Wrocław on the dissertation project together with a declaration of taking the candidate under scientific supervision; 5. a preliminary project of research carried out for the purposes of the doctoral dissertation; 6. certificate or certificate confirming the command of English language at B2 level or equivalent (FCE, TOEFL, IELTS 5.5-6.5, BEC Vantage and other equivalent international certificates); candidates for whom English was the language of instruction at the previous level of education or is the native language are exempt from the obligation to present a certificate; 7. documents confirming previous scientific and didactic activity, including a list of publications (with copies), scientific conferences (with certificates of participation), as well as documents confirming research, didactic, student and popularization activity; 8. a statement of a candidate for the Doctoral School at the University of Wrocław, including the information whether or not he/she has a doctoral degree, whether or not he/she is an academic teacher or researcher, whether or not he/she is a doctoral student at another doctoral school of the University of Wrocław or another doctoral school. 9. a confirmation of payment of the enrolment fee.   **Foreigners additionally submit:**   1. a translation into Polish of their diploma or other document entitling them to study at the Doctoral School. The translation must be certified by a Polish sworn translator entered in the list of sworn translators kept by the Ministry of Justice, a sworn translator from the EU (if there is a sworn translator institution in a given country), or a Polish consul; 2. a photocopy of a document confirming legalization of residence with the original to be presented for inspection to confirm that it is a true copy of the original.   It is possible for a candidate to be admitted to the entrance examination without a photocopy of a document confirming the legalization of his/her stay and to submit it only in the case of a positive result of the entrance examination. |
| **7.** | **Additional information** | Education at the College is conducted in English. The documents indicated in point 6. should be submitted in Polish or English. The exception is the document in para. 6.3, which must be primarily translated into Polish. |

**Appendix no. 6**

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| **Name of Faculty** | | **Faculty of Historical and Pedagogical Sciences** |
| **Name of the Doctoral College** | | **The Doctoral College of Archeology, Art and Culture** |
| **Scientific discipline** | | **Archeology**  **Art Sciences**  **Culture and Religion Sciences** |
| **Recruitment procedure** | | |
| **1.** | **Form of the recruitment procedure.** | Qualifying examination/interview |
|  | **Content of the qualifying examination/interview.** | * presentation of the conception and main theses of the proposed doctoral thesis, * knowledge of the basic methodological problems of the chosen discipline * knowledge of literature and source materials (mainly in relation to the proposed thesis) |
| **2.** | **Recommended literature** |  |
| **3.** | **Assessment criteria** |  |
| **4.** | Specific assessment criteria | 1. an interview: **0-16 points**, including:   – assessment of the cognitive values of the proposed dissertation and the feasibility of its implementation: **0-8 points;**  - general assessment of the candidate’s preparation (knowledge of the methodology of the chosen discipline and, mainly in relation to the proposed thesis, of the literature, source materials): **0-8 points**;   1. other achievements of the candidate - **15 points** in total.   **(0-15 points)**, including:  a) grade point average for master’s studies  (for beneficiaries of the ‘Diamond Grant’ - from undergraduate studies): **0-5 points**. (points correspond exactly to the average - to the third decimal place);  b) language proficiency at B2 level (modern foreign language): **0-2 points** (awarded on the following scale:  3.0=**0.25 points**; 3.5=**0.5 points;** 4.0=**1.0** points; 4.5=**1.5** points; 5.0=**2.0 points;**  c) publications: **0-2 points**, of which:   * **0 points**. - candidates who have not yet published any texts and whose texts have not yet been accepted for publication; * **0.5 points**. - a scientific text published/accepted for publication in a non-peer-reviewed journal/volume; several published popular science texts relating to the subject of the proposed doctoral thesis; * **1.0 point** - a single text published/accepted for publication in a low-scoring journal (below 40 points) or publishing series and collective publications (other than monographs); * **1.5 points** for more than one text published/accepted for publication in non-scoring or low-scoring journals (below 40 points) or in publishing series that are not scoring but are regarded as prestigious (the assessment of these publications will be the responsibility of the members of the selection board representing the individual disciplines); * **2.0** points for texts published/accepted for publication in high-scoring journals (40 points and above) and listed publications; peer-reviewed monographs (in the case of multi-authored publications, the candidate must demonstrate his/her contribution).   Conference abstracts will not be taken into account.   1. varied, multi-faceted scientific activity (participation in conferences, in the organisation of conferences, in research projects, obtained scholarships and distinctions, activity in scientific clubs): **0-4 points**;   diverse, multithreaded dissemination activity: **0-2** **points.** |
|  | the minimum number of points required for a successful outcome of the recruitment procedure | **20 points (the same for each discipline)** |
| the maximum number of points possible to obtain during the recruitment procedure | **31 points (the same for each discipline)** |
| **5.** | **Language of the recruitment procedure** | Polish language, English language |
| **6.** | **Required documents** | 1. identity card or other proof of identity – for inspection; 2. an application for admission to the Doctoral School including information about the potential supervisor and the expected topic of the dissertation; 3. personal questionnaire printed out personal questionnaire printed from the IRK or IRC system, signed by the candidate, together with the consent to the processing of personal data for the purposes of the admission procedure and possible training at the Doctoral School; 4. a photocopy of the diploma of completion of second-cycle studies or long-standing master’s studies or equivalent, or - in the case of the beneficiaries of the “Diamond Grant” programme - a photocopy of the diploma of completion of first-cycle studies, or a certificate from the Dean’s Office confirming the completion of the third year of long-standing master’s studies, together with a certificate confirming the “Diamond Grant” beneficiary status 5. opinions from two different professors (habilitated doctors), including: 6. an opinion on the candidate’s Master’s thesis (or in the case of candidates with the highest quality of scientific achievements, *e.g.* “Diamond Grant” programme beneficiaries - an opinion on the Bachelor’s thesis), coming from a professor familiar with the Master’s (Bachelor’s) thesis, but not aspiring to supervise the candidate; 7. an opinion of the scientific supervisor - an employee of the Faculty of Historical and Pedagogical Sciences, University of Wrocław, containing declaration of supervising care for a candidate in case of his/her admission to the Doctoral School; 8. a project of the doctoral dissertation accepted by the future supervisor;   a statement of a candidate for the Doctoral School at University of Wrocław, including the information whether or not he/she has a doctoral degree, whether or not he/she is an academic teacher or researcher, whether or not he/she is a doctoral student at another doctoral school; University of Wrocław or another doctoral school (according to the required model);   1. confirmation of payment of the enrolment fee.   Additional documents:   1. certificate of the average grade of the Master’s studies or, in the case of the beneficiaries of the “Diamond Grant”, of the Bachelor’s studies, or of the first three years of the uniform five-year studies; 2. certificate of language proficiency at B2 level, which must be certified by the Centre for Practical Foreign Language Teaching of the University of Wroclaw (passed examination). Foreign certificates, as well as any other documents certifying language proficiency at the required level will be accepted on condition that their authenticity is confirmed by SPNJO UWr together with a suggestion as to the number of points due; 3. certification of publications;   -printed: a) articles: table of contents and first page of the article; b) chapter in monograph: title page and informative (editorial) page, table of contents and the first page of the chapter;  c) authorship of monographs: title page and information (editorial) page;  - accepted for publication - certificate of acceptance;   1. documents proving the candidate’s scientific activity; 2. documents certifying the candidate’s dissemination activity.   **Foreigners additionally submit:**   1. a translation into Polish of their diploma or other document entitling them to study at the Doctoral School. The translation must be certified by a Polish sworn translator (entered in the list of sworn translators kept by the Ministry of Justice), a sworn translator from the EU (if there is a sworn translator institution in a given country) or a Polish consul; 2. a photocopy of a document confirming legalization of residence with the original to be inspected to confirm conformity with the original.   Attention:   1. Incomplete and late documents will not be accepted. 2. Scans or photocopies of documents must be certified as true copies by the person accepting the documents – based on the originals provided for inspection. |

**Appendix no. 9**

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| **Name of Faculty** | | **Faculty of Historical and Pedagogical Sciences** | | |
| **Name of the Doctoral College** | | **The Doctoral College of Psychology** | | |
| **Scientific discipline** | | **Psychology** | | |
| **RECRUITMENT RULES** | | | | |
| **1.** | **Form of the recruitment procedure** | Oral qualifying examination; if justified, the admission committee may decide to conduct the oral examination remotely. | | |
|  |  | 1. A graduate of a higher education institution who holds a master's degree or equivalent, or a graduate of the first-cycle studies or a student who has completed the third year of the long-cycle studies, and who has academic achievements of the highest quality, may apply. (e.g. a beneficiary of the “Diamond Grant” programme). 2. Admission to the Doctoral School is determined by a ranking list, created after adding up the examination points obtained by individual candidates during the qualifying examination. 3. Graduates of non-psychology majors may apply for admission to the Doctoral College of Psychology provided they have passed an examination in psychology (background reading: *Psychologia. Podręcznik akademicki*, pod red. J. Strelau, D. Doliński tom I-II, Gdańsk: GWP, 2008) with a minimum grade of 4.0. 4. Foreigners are subject to the same recruitment conditions as Polish citizens. | | |
| **2.** | **Content of the qualifying examination** | 1. Knowledge of the basic theoretical and methodological problems and the literature on the subject in the area of the planned doctoral thesis. 2. Knowledge of the theoretical and methodological problems and the literature on the subject covering all basic branches of psychology (excluding branches of applied psychology). 3. List of issues:   <http://psychologia.uni.wroc.pl/Instytut-Psychologii/Studenci-i-doktoranci/Studia-Doktorskie-Psychologia> | | |
| **3.** | **Recommended literature** | *Psychologia. Podręcznik akademicki*, pod red. J. Strelau, D. Doliński tom I-II, wyd. II, Gdańsk: GWP, 2020. | | |
| **4.** | **Recruitment rules** |  | | |
|  | Specific evaluation criteria |  | | |
| **A** | **A** | **For the average mark for studies (first- and second-cycle studies or long-cycle studies)** | | **maximum 5 points** |
|  | Points are calculated according to the rule: the number of points corresponds to the average, e.g. **3.58** **points for an average of 3.58;** In the case of a candidate who has academic achievements of the highest quality (e.g. a “Diamond Grant” beneficiary) – the average mark for the years of study completed to date. | | |
| **B** | **B** | **For the qualifying examination** | | **maximum 10 points** |
| **B-1**  **B-2** | **B-1**  **B-2** | * knowledge of the basic theoretical and methodological problems and the literature on the subject in the area of the planned doctoral thesis; * knowledge of theoretical problems and the literature on the subject in the area of: cognitive psychology, psychology of emotions and motivation, personality psychology, developmental psychology  and social psychology, as well as research methodology in psychology. | | 5.0 – 10 points  4.5 – 8 points  4.0 – 6 points  3.5 – 4 points  3.0 – 2 points |
| **C** | **C** | **Project evaluation** | | **maximum 10 points** |
|  | Evaluation of cognitive values, methodological correctness  and implementation possibilities | | 5.0 – 10 points  4.5 – 8 points  4.0 – 6 points  3.5 – 4 points  3.0 – 2 points |
| **D** | **D** | Additional activity | | **maximum 25 points** |
| **D-1** | **D-1** | **for scientific activity, including:** | | **maximum 7 points** |
|  | * presentations at academic conferences: authorship (1 point), or co-authorship (0.5 point for 1 presentation), no points for passive participation; | | maximum 1 point |
| * documented participation in research projects and grants; | | maximum 1 point |
| * obtaining a scholarship of the Ministry of Education and Science; | | 2 points |
| * acquisition of a “Diamond Grant”; | | 3 points |
| **D-2** | **D-2** | **authorship/co-authorship of peer-reviewed research papers [[1]](#footnote-1)** | | **maximum 16 points** |
|  | A research paper or a book for 140 points or more according to the Ministry of Education and Science scoring | Independent or first-author article | 16 points for 1 publication |
| Co-authorship | The quotient of 16 points and the number of authors, but not less than 2 points per publication |
| A research paper or a book for 70-100 points or more according to the Ministry of Education and Science scoring | Independent or first-author article | 8 points for 1 publication |
| Co-authorship | The quotient of 8 points and the number of authors, but not less than 2 points per publication |
| A research paper or a book for less than 70 points according to the Ministry of Education and Science scoring | Independent or first-author article | 4 points for 1 publication, maximum 8 points |
| Co-authorship | The quotient of 4 points and the number of authors, but not less than 1 point per 1 publication, maximum 4 points |
| A chapter in a monograph or an article in another journal | Independent or first-author article | 1 point for 1 publication, maximum 4 points |
| Co-authorship | 0.5 point per publication, maximum 4 points |
| **D-3** | **D-3** | **at least 2 years of professional work relevant to the intended research area** | | **1 point** |
| **D-4** | **D-4** | **knowledge of English at a level higher than B2+** (documented level C1 or C2) [[2]](#footnote-2) | | **1 point** |
| Minimum number of points necessary to achieve a positive result in the recruitment procedure | **20, including a minimum of 2 points each for parts B and C** | | |
| Maximum number of points possible to obtain during the recruitment procedure | **50** | | |
| **5.** | **Language of the recruitment procedure** | Polish language, English language (for foreigners) | | |
| **6.** | **Required documents** | 1. an application for admission to the Doctoral School (with information about the planned topic of the doctoral thesis and the name of the person who agreed to be the supervisor); 2. personal questionnaire printed from the Internet Registration of Candidates (IRK) and the Internet Foreigner Registration system (IRC) system, signed by the candidate; 3. a photocopy of the diploma of completion of the second-cycle studies or the long-cycle studies or equivalent, together with the original to be submitted for inspection in order to confirm its conformity by the University (alternatively, a certificate of defence of the master's thesis for this year's graduates), or a declaration that the candidate will hold this diploma by 16 September 2022; or a photocopy of the diploma of completion of the first-cycle studies or, accordingly, a certificate attesting the completion of the third year of the long-cycle studies in the case of a candidate with academic achievements of the highest quality (e.g. a beneficiary of the “Diamond Grant” programme); in the event of failure to provide such documents within the prescribed period, the admissions committee shall refuse to admit the candidate to the Doctoral School; diplomas obtained abroad require legalisation or an apostille; 4. a document confirming the average mark for studies (first- and second-cycle studies or long-cycle studies); in the case of a candidate with academic achievements of the highest quality (e.g. beneficiaries of the “Diamond Grant” programme), the average mark for the first-cycle studies or the average mark for the previously completed years of the long-cycle studies will be taken into account; 5. a statement by the intended supervisor – a staff member of the Faculty of Historical and Pedagogical Sciences of the University of Wrocław – that he/she will undertake to supervise the candidate if he/she is included in the list of doctoral students; | | |
|  |  | 1. a doctoral thesis project approved by the future supervisor; 2. a statement of the candidate, including the information whether or not he/she has a doctoral degree and whether or not he/she is an academic teacher or a researcher; 3. confirmation of payment of the admission fee.   **Additional documents confirming the candidate's activity**   1. concerning scientific activity   (ATTENTION – please compress the file (zip) before uploading the documents to IRK/IRC):   * 1. certificates confirming      1. authorship/co-authorship of a speech (a paper, a poster) at a national/international scientific conference (necessary data: a programme);      2. participation in research projects and grants (necessary data: project manager, research topic, the scope of tasks assigned by the manager, confirmation of their completion);      3. obtaining a scholarship of the Ministry of Education and Science, acquisition of a “Diamond Grant” etc.;   2. photocopies of peer-reviewed scientific papers published or accepted for publication (in this case, a certificate issued by the Editorial College is required). In the case of publications in traditional or online journals, it is necessary to include information on the number of points according to the current parametric evaluation of the Ministry of Education and Science.  Detailed explanations:   + *conference abstracts, review notes, post-conference reports and reviews without a critical apparatus are not considered as publications,*   + *a monograph is considered to be a peer-reviewed scientific paper, with an ISBN number and a bibliography,*   + *in the case of a publication accepted for print, a certificate from the editor(s) of the journal, the editor(s) of the publishing house or the editors of a multi-author monograph is required, confirming this fact.*  1. proof of at least 2 years of professional work relevant to the intended research area; 2. a certificate documenting knowledge of the English language (or another language, for English-speaking students) at a level higher than B2+, e.g.at C1 level, issued by the Centre for Foreign Languages of the University of Wrocław. Foreign certificates, as well as any other certificates confirming current knowledge of the language, will be accepted **under the condition that they are accompanied by a document from the Centre for Foreign Languages of the UWr**, certifying the authenticity of the document specifying the degree of current knowledge of the language.   **Foreigners additionally submit:**   1. a translation into Polish of their diploma or another document entitling them to study at the Doctoral School. The translation must be certified by a Polish sworn translator (entered in the [list of sworn translators](https://bip.ms.gov.pl/pl/rejestry-i-ewidencje/tlumacze-przysiegli/lista-tlumaczy-przysieglych/search.html) kept by the Ministry of Justice), a sworn translator from the EU (if there is a sworn translator’s institution in a given country) or a Polish consul; 2. a photocopy of a document confirming legalization of residence with the original to be presented for inspection to confirm that it is a true copy of the original.   **Recruitment of individuals as part of externally funded scholarships is governed by separate regulations.** | | |

**Appendix no. 10**

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| **Name of Faculty** | | **Faculty of Law, Administration and Economics** |
| **Name of the Doctoral College** | | **Doctoral College of Legal Sciences** |
| **Scientific discipline** | | **Legal sciences** |
| **RECRUITMENT RULES** | | |
| **1.** | **Form of the recruitment procedure** |  |
|  | qualifying examination (oral or written); interview\*. | Qualifying examination consisting of two parts:  1) test part  2) oral part |
| **2.** | **Content of the qualifying examination/interview** | 1.The qualifying examination is taken in the following specialities:  **1)** candidates applying to study at the Chair of Constitutional Law or the Chair of International and European Law take an examination in: **Constitutional, international and European law**;  **2)** candidates applying to study at the Chair of Law Theory and Philosophy or the Chair of Political and Legal Doctrines take an examination in: **Law theory and philosophy and political and legal doctrines**;  **3)** candidates applying to study at the Institute of Administrative Sciences take an examination in: **Theory of administration, administrative procedural law and substantive administrative law, judicial administrative law, economic administrative law**;  **4)** candidates applying to study at the Chair of Financial Law take an examination in: **Financial law with elements of administrative law and civil law**;  **5)** candidates applying to study at the Chair of Substantive Criminal Law, the Chair of Criminal Procedure, the Department of Misdemeanour, Fiscal and Economic Criminal Law, the Chair of Criminology and Security Sciences, the Chair of Executive Criminal Law or the Chair of Criminalistics take an examination in: **Criminological sciences** (substantive criminal law and law of criminal proceedings, misdemeanours law, penal revenue law, criminology, economic criminal law, executive criminal law, criminalistics);  **6)** candidates applying to study at the Institute of Civil Law or the Centre for the Studies on Electronic Communication Legal and Economic Problems take an examination in: **Substantive criminal law, civil family law and law of civil procedure, trade law and labour law**;  **7)** candidates applying to study at the Institute of State and Law History take an examination in: **History of the state and law and Roman law** (history of the Polish state and law, general history of the state and law, Roman law);  2.Question sets for the oral part of the qualifying examination will be announced by 31 May 2022 . The questions for the test part of the qualifying examination are not given to the candidates before the examination. |
| **3.** | **Recommended literature** | - |
| **4.** | **Assessment criteria** |  |
|  | Specific evaluation criteria | 1. For the first year of training, a candidate may be admitted who:   1. holds a master's degree or an equivalent degree or is a beneficiary of the “Diamond Grant” programme; 2. has achieved the minimum qualification in terms of points, referred to below; 3. is not at the same time a doctoral student at another Doctoral School or another college of the same Doctoral School.   2.The recruitment procedure is a competition and consists of the following elements:  **1) evaluation of achievements**, in which the following number of points are awarded for individual achievements:  a) the average mark for the long-cycle studies or the combination of the first- and the second-cycle studies – converted into points according to the formula: LP = [(ŚoS – y)/(X– y)] · 20  (where: LP – average converted into points, ŚoS – average mark for the long-cycle studies or the arithmetic average of the average marks for the first- and the second-cycle studies, y – the minimum (worst) mark applicable at the candidate's academic institution, X – the maximum (best) mark applicable at the candidate's academic institution, the number of points is calculated according to the following formula, to two decimal places,  b) published scientific papers:  - a publication (e.g. a gloss, an article, an excerpt from a collective work) the size of between 0.5 and 1 publishing sheet – **1 point**,  - a publication (e.g. an article, a study, an excerpt from a collective work) the size of over 1 publishing page to 3 publishing pages – **2 points**,  - a monograph, commentary or other similar work, in the case of which the candidate is the sole author or a co-author of a part exceeding 3 publishing sheets – **3 points**  In the case of co-authorship, the number of points will be divided by the number of authors.  Academic publications in print or published in registered online journals with their own ISBN or ISSN number will be taken into account in the recruitment procedure. Works accepted for publication will be treated in the same way as published works, provided that they adequately meet the criterion referred to in the previous sentence and that the relevant documents are submitted.  The maximum number of points a candidate may obtain in the selection procedure for research papers must not exceed **6 points** in total.  **2) a qualifying examination** in the Polish language in the specialisation from the field of legal sciences chosen by the candidate, consisting of two parts:  a) test part consisting of 50 closed-end, single-choice questions with four suggested answers, in which the candidate can be awarded 1 point for every 4 correct answers;  b) oral part consisting of answering three questions drawn by the candidate from a set of 100 questions, in which the candidate can be awarded from 0 to 5 points for each answer.  3.1) Until 31 May 2022, the Dean may determine the number of places to be allocated to the teaching units of the Faculty designated by the Dean. This number may not exceed 5 places. When issuing this order, the Dean will be guided by the need to ensure the long-term development of individual units and the importance of the research conducted in them for the development of the Faculty.  2) A candidate who applies for admission to a unit indicated in the Dean's order described in para. 3, point 1 will be admitted if the minimum qualification is met. Such a candidate shall not be included in the ranking referred to in para. 4. If more candidates apply for admission to the Doctoral School in this unit than the number of places fixed by the Dean's order, the candidates who obtained the highest number of points in the recruitment procedure are admitted, while the remaining candidates are included in the ranking. In the event of a tie, para. 4, point 2 shall apply accordingly.  4.1) A ranking will be established for the candidates who have applied for admission and have fulfilled the conditions set out in para. 1, subject to para. 3, point 2. Candidates ranked first, in a number corresponding to the determined limit of places minus the number of persons admitted in accordance with para. 3, point 2, are admitted to the College of Legal Sciences.  2) In the case of an equal number of points, the place in the ranking is determined by the average mark obtained during the long-term studies or the average for the marks obtained during the first- and the second-cycle studies. The provision of para. 2, point 1, lit. a shall apply accordingly to the conversion of an average other than the one in force at the University of Wrocław.  5. 1) Candidates applying for admission to the College of Legal Studies of the Doctoral School of the University of Wrocław under the „Doktorat wdrożeniowy” *[“Implementation doctorate”]* programme launched pursuant to article 376, para. 1 and para. 2, point 1 of the act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2021, item 478, as amended) may be admitted if they meet the requirements set out in the applicable laws and obtain a positive opinion from the Faculty Admissions Committee. This opinion shall be based on the documents submitted by the candidate and on the interview.  2) The interview shall take place in the specialisation chosen by the candidate, as mentioned in the Content of the qualifying examination/interview, based on three questions drawn by the candidate out of 100 questions provided for the specialisation. The provisions of para. 2, point 2, lit. b as well as para. 2 on the Content of the qualifying examination/interview apply accordingly.  3) Candidates admitted under para. 5, points 1 and 2 do not reduce the admission limits.  4) The candidates shall receive a doctoral scholarship exclusively from the funds obtained under the „Doktorat wdrożeniowy” *[“Implementation doctorate”]* programme launched pursuant to article 376, para. 1 and para. 2, point 1 of the act of 20 July 2018. – Law on Higher Education and Science (Journal of Laws of 2021, item 478, as amended).  5) The rules set out in para. 5, points 1-3 shall apply accordingly to candidates pursuing the Internationalisation of Doctoral Schools programme, provided that separate funding is obtained (tuition costs and scholarship). |
| Minimum number of points necessary to achieve a positive result in the recruitment procedure | **28 points (including passing the qualifying examination – obtaining at least 6 points in the test part and at least 6 points in the oral part)** |
| Maximum number of points possible to obtain during the recruitment procedure | **53 points** |
| **5.** | **Language of the recruitment procedure** | Polish language. In the case referred to in point 4. Assessment criteria, para. 5, point 5 the interview may take place in the English language. |
| **6.** | **Required documents** | **1.** A candidate applying for admission to the Doctoral School at the University of Wrocław – the Doctoral College of Legal Sciences is required to submit the following documents, together with a certified translation into the Polish language for every submitted document which was prepared in a language other than the Polish language:  **1) an application** (according to the required model) which should include:  a) the designation of the teaching unit (chair, department, other organisational unit of the Faculty authorised to admit doctoral students) in which the candidate wishes to receive training within the framework of the Doctoral School,  b) a proposal as to who should be the supervisor;  **2) an application for admission to the Doctoral School printed from the IRK/IRC system**, signed by the candidate;  **3) a photocopy of the diploma of completion of the second-cycle studies or the long-cycle studies or equivalent**, together with the original to be submitted for inspection in order to confirm its conformity by the university, or in the case of individuals who obtained the “Diamond Grant” – a photocopy of the diploma of completion of the first-cycle studies (together with the original to be submitted for inspection in order to confirm its conformity by the university) or a certificate from the candidate’s dean’s office attesting the completion of the third year of the long-cycle master’s studies together with a certificate attesting the candidate’s status as a beneficiary of the “Diamond Grant”. Diplomas obtained abroad must be certified by legalization or an apostille.  **4) an opinion on aptitude for research work** drawn up by a person holding the academic degree of assistant professor of legal sciences;  **5) a certificate attesting the average mark** for the second-cycle and the long-cycle studies established in accordance with the study regulations of the academic institution and issued by the academic institution in which the candidate completed his/her studies, including information about the mark scale according to which the average was calculated (for graduates of second-cycle studies also a certificate containing the average mark for the completed first-cycle studies). In the case of persons who have been awarded the “Diamond Grant”, the relevant certificate shall refer to the first-cycle studies or to the average achieved after finishing the third year of the long-cycle studies.  **6) a list of the candidate's published scientific works** in the discipline of legal sciences, together with:  a) photocopies of glosses, articles and studies as well as photocopies of the title pages of books, or  b) a printout of the text of the paper together with a review written by a person holding, accordingly, the academic degree of assistant professor of legal sciences or economic sciences and confirming the scientific nature of the paper, and a certificate issued by the editor of the journal or the book publication confirming that the paper has been accepted for publication.  c) indicating in each case the size of the published papers, expressed in the number of publishing sheets or the number of typographic characters (words) with spaces (1 publishing sheet corresponds to 40,000 characters including spaces).  **7) consent of the person proposed as supervisor** to undertake this function (according to the required model)  **8) a statement on the fulfilment of obligations** in terms of research, apprenticeships and organisational work (according to the required model);  **9) a statement of the candidate** including the information whether or not he/she has a doctoral degree, whether or not he/she is an academic teacher or researcher, whether or not he/she is a doctoral student at another College of the Doctoral School of University of Wrocław or another Doctoral School (according to the required model);  **10) confirmation of payment of the admission fee**.  **2.** Failure to submit any of the documents indicated above in para. 1 points 1-4 and 7-10 justifies not admitting the candidate to the selection procedure.  **3.**Failure to submit any of the documents indicated above in para. 1 points 5 and 6 will result in the candidate not being awarded points for the assessment of relevant achievements. |

**Appendix no. 11**

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| **Name of Faculty** | | **Faculty of Biological Sciences** |
| **Name of the Doctoral College** | | **Doctoral College of Biological Sciences** |
| **Scientific discipline** | | **Biological sciences** |
| **RECRUITMENT RULES** | | |
| **1.** | **Form of the recruitment procedure** |  |
|  | qualifying examination (oral or written); interview\*. | Interview |
| **2.** | **Content of the qualifying examination/interview** | Presentation of the research project by the candidate and discussion on the project.  During the interview, the candidate presents, only in oral form, i.e. without the use of auxiliary materials (such as a multimedia presentation, printouts of diagrams, a poster), a research project agreed upon with the proposed supervisor (10 min.).  The presentation is followed by a discussion with the committee (10-20 min.) on the research project and the planned method of implementing it (methodology, work plan). |
| **3.** | **Recommended literature** |  |
| **4.** | **Assessment criteria** | The candidate is awarded points for:  1. interview **(maximum 75 points)**;  2. previous activity, including average mark, scientific and popularising activity **(maximum 25 points in total)**.  **In order to be placed on the ranking list, the candidate must be awarded a minimum of 40 points, including at least 30 points for the interview.**  During the interview, the following are taken into consideration:  - preparing a description of the research project;  - the presentation of the research project (attractiveness, clarity and conciseness of the presentation);  - the candidate's knowledge of the topic of the research project;  - positioning the research project in the state of the art;  - knowledge of the methods and the techniques related to the implementation of the project;  - ability to argue and justify the advisability of implementing the project;  - ability to formulate hypotheses/research questions;  - the candidate's answers to questions about the research project and its implementation.  The points for the interview are the average of  the points awarded by the members/examiners of the admission committee.  The final mark of the recruitment process is calculated according to the formula: Pk=Pr + Pd  Pk – final score  Pr – points for the interview which are the average of the points awarded by the members of the committee/examiners  Pd – points for previous activity  Pk number is rounded to the nearest 0.1 point after all arithmetic operations have been performed. |
|  | Specific evaluation criteria | The recruitment procedure is preceded by the submission of research topic proposals by professors  and assistant professors employed at the Faculty of Biological Sciences and Faculty of Biotechnology of the University of Wrocław, or by candidates for doctoral studies after having agreed on the topic proposals  with their future supervisors. Information on proposed research topics will be posted on the Faculty of Biological Sciences website.  Research topic proposals are due  from 1 to 20 June 2022 and from 30 August to 3 September 2022.  The proposed supervisors conduct preliminary interviews with the candidates, which form the basis for issuing an opinion to the candidates.  The results of the recruitment procedure are evaluated on a point scale:  1) Interview **0 - 75 points** **(min. 30 points** to place the candidate on the ranking list**);**  2) Previous activity, including average mark, scientific and popularising activity – **0-25 points (not more than 25 points in total);**  • average mark for studies (first- and second-cycle studies or long-cycle studies): **0 - 5 points** The candidate is awarded 0.5 point for every full 0.1 part of the overall average mark for studies above 4.0. E.g. 0.5 point for an average of 4.1-4.19; 1 point for an average of 4.2-4.29.  • (co-)authorship of a publication in a journal from the current Ministry of Education and Science list: **0-10 points;**  • (co-)authorship of a book/monograph\* in English: **7 points;**  • (co-)authorship of a book/monograph\* in Polish: **4 points;**  • (co-)authorship of a chapter in a book/monograph\* in English (excluding post-conference materials): **2 points;**  • (co-)authorship of a chapter in a book/monograph\* in Polish (excluding post-conference materials): **1 point;**  • (co-)authorship of papers published in other peer-reviewed journals: **0.5 point;**  • (co-)authorship of popular science publications in Polish: **0.5 point** (but no more than 1 point can be awarded for all such publications);  • Active participation in conferences: national (a paper, a poster): **0.5 point** and international (a paper, a poster): 1 point (but no more than 1.5 point can be awarded for all such activities);  • a foreign research internship (at least 3 months) or a one-year national voluntary research internship, a one-year work placements not included in the study plan: **2 points** (but no more than 2 points can be awarded for all such activities);  • activity in an academic circle **0.5 point** (but no more than 1 point can be awarded for all such activities);  • participation in popular science initiatives such as: Mój Pierwszy Uniwersytet, Noc Biologów, Festiwal Nauki: **0.5 point** (but no more than 1.5 point can be awarded for all such activities);  • grant project management **2 points** (but no more than 2 points can be awarded for all such activities);  \* definition of a monograph acc. to the Ministry of Education and Science. |
| Minimum number of points necessary to achieve a positive result in the recruitment procedure | **40 points** (including at least **30 points** for the interview) |
| Maximum number of points possible to obtain during the recruitment procedure | **100 points** calculated according to the formula Pk=Pr + Pd  Pk – final score  Pr – points for the interview which are the average of the points awarded by the members of the committee/examiners (maximum 75)  Pd – points for previous activity (maximum 25) |
| **5.** | **Language of the recruitment procedure** | For Polish candidates – Polish language, for foreigners – Polish or English languages |
| **6.** | **Required documents** | 1. an application for admission printed from the IRK/IRC system, signed by the candidate, together with consent to the processing of personal data for the purposes of the admission procedure and possible training at the School;  2. a photocopy of the diploma of completion of the second-cycle studies or the long-cycle studies or equivalent, together with the original to be submitted for inspection in order to confirm its conformity by the university, or in the case of individuals who obtained the “Diamond Grant” – a photocopy of the diploma of completion of the first-cycle studies (together with the original to be submitted for inspection in order to confirm its conformity by the university) or a certificate from the candidate’s dean’s office attesting the completion of the third year of the long-cycle studies together with a certificate attesting the candidate’s status as a beneficiary of the “Diamond Grant”. Diplomas obtained abroad must be certified by legalization or an apostille;  3. an extract of marks for the first- and the second-cycle studies or the long-cycle studies – the average mark is calculated as the arithmetic average of the marks for all courses taken during the first- and the second-cycle studies (the grade for the diploma examination is not taken into account); for the beneficiaries of the “Diamond Grant” programme: an extract of marks for the first-cycle studies or for the three years of the long-cycle studies – the average grade is calculated as the arithmetic average of the marks for all courses taken during the first-cycle studies (the grade for the diploma examination is not taken into account) or during the three years of the long-cycle studies;  4. doctoral thesis project;  5. a statement from the head of the unit in which the doctoral thesis will be implemented that he/she agrees to the candidate's carrying out the doctoral thesis and that an appropriate teaching load will be ensured if the candidate is admitted to the Doctoral School;  6. a statement by the intended supervisor of the doctoral thesis that he/she will undertake to supervise the doctoral thesis and provide a research station for the duration of the doctoral thesis if the candidate is accepted to the Doctoral School;  7. an opinion of the intended supervisor about the candidate;  8. a certificate of knowledge of English at B2 level issued by the Centre for Foreign Languages or a certificate attesting passing the English language exam at B2 level;  9. additionally, it is necessary to attach other documents, if the candidate has them, e.g. concerning employment, foreign research internships, activity in scientific circles, copies of first pages of scientific papers with the information whether the publication is on the current list of the Ministry of Education and Science, and if it is on this list, stating the number of points for the publication, credentials, documents confirming participation in conferences, popular science projects;  10. a statement of a candidate including the information whether or not he/she has a doctoral degree, whether or not he/she is an academic teacher or researcher, whether or not he/she is a doctoral student at another College of the Doctoral School of University of Wrocław or another Doctoral School (according to the required model);  11. confirmation of payment of the admission fee.  Foreigners additionally submit translations into Polish of the recruitment documents listed in points 2 and 3.  The documents in points 4, 8 and 9 require translation into Polish if they are prepared in a foreign language other than English. |
| **7.** | **Additional information** | Applications are open to graduates of academic institutions who:  a) hold a master’s degree, a master of engineering degree, a medical degree or an equivalent degree, or in the case of beneficiaries of the “Diamond Grant” programme, a certificate of the average mark for the first-cycle studies or for the three years completed as part of the long-cycle studies;  b) in addition, candidates are required to provide evidence of the knowledge of the English language of at least B2 level (+TOEFL IBT, IELTS, FCE, TELC B2, certificate from the Centre for Foreign Languages B2).  1) The Admission Committee of the Doctoral College of Biological Sciences (AC) makes a formal assessment of the submitted documents. Based on this assessment, the AC qualifies the candidate for an interview.  2) As a result of the recruitment procedure, the AC presents a ranking list of candidates. On the basis of this list, it is decided whether to admit the candidate to the Doctoral School, whereby  the candidate must obtain at least 40 points (including at least 30 points for the interview) to be placed on the ranking list.  3) If two candidates receive the same final score, which would result in more qualified candidates than the number of available places, the candidate with the higher score for the interview (Pr) or the candidate whose research plan will be implemented within the framework of a research project that received funding from outside the University of Wrocław before the submission of the recruitment documents, shall be qualified.  4) In the event that more than one person applies for the same research topic, the ranking list of candidates for admission to the Doctoral School will include the candidate who obtained the most points in the recruitment procedure, subject to point 3. |

**Appendix no. 12**

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| **Name of Faculty** | | **Faculty of Earth Sciences and Environmental Management** |
| **Name of the Doctoral College** | | **The Doctoral College of Geography and Geology** |
| **Scientific discipline** | | **Earth and Environmental Sciences**  **Social and Economic Geography and Spatial Economy** |
| **RECRUITMENT RULES** | | |
| **1.** | **Form of the recruitment procedure** |  |
|  | qualifying examination (oral or written); interview\* | Written qualifying examination |
| **2.** | **Content of the qualifying examination/interview** | General knowledge of the natural environment and its transformations under the influence of human activity, in particular:  - natural and anthropogenic drivers of climate change,  - environmental effects of mineral resources exploitation,  - the influence of the natural environment on human activities - past and present,  - natural hazards and ways to minimise their effects. |
| **3.** | **Recommended literature** | * Craig J.R., Vaughan D.J., Skinner B.J, 2003. Zasoby Ziemi. PWN, Warszawa. * Graniczny M., Mizerski W., 2017. Geozagrożenia. PWN, Warszawa. * Mannion A., 2001. Zmiany środowiska Ziemi. Historia środowiska przyrodniczego i kulturowego. PWN, Warszawa. * Van Andel T., 2012. Nowe spojrzenie na starą planetę. PWN, Warszawa. |
| **4.** | **Assessment criteria** |  |
|  | Specific evaluation criteria | 1. Marks obtained at earlier stages of academic training:  The average mark for the previous studies (long-cycle studies or first- and second-cycle studies), according to the proportional weighting of the mark 50:50 in the case of the first- and the second-cycle studies or for the years of study completed to date in the case of beneficiaries of the “Diamond Grant” programme:  4.0 and below – **0 points**  4.01-4.20 – **1 point**  4.21-4.40 – **2 points**  4.41-4.60 – **3 points**  4.61-4.80 – **4 points**  4.81-5.0 – **5 points**  Total points for previous marks – **maximum 5.**  2. Previous achievements in scientific work and in popularisation of science:  · an independent article or co-authoring a collective work as first author – **2 points**  · research paper, co-authorship – **1 point**  · abstract or active, confirmed participation in a scientific conference – **0.5 point**  · participation in implementation of research projects managed by a researcher – **0.5 point**  · confirmed participation in science promotion activities – **maximum 1 point**  Total points for scientific activity – **maximum 5.**  3. Knowledge of English  The candidate's task is to write, in English, a summary of a simple popular science text in Polish, on a subject within the thematic area referred to in point 2. The abstract should be approximately 250 words (± 10%).  The assessment criteria are: general linguistic correctness and logical presentation of the main points of the source text  Evaluation: **0-5 points** (each member of the committee evaluates the abstract on a scale of 0-5 points, while preserving the anonymity of the evaluated works. The final mark is the average of the component marks). A pass mark is considered to be at least 2.5 points.  4. Substantive knowledge of the subject matter pursued at the college  The examination is in writing. The candidates write a short essay on a given topic, in the field of general knowledge about the natural environment.  Evaluation: **0-15 points** (each member of the committee evaluates the essay on a scale of 0-5 points, while preserving the anonymity of the evaluated works. The final mark is the sum of the component marks). A pass mark is considered to be at least 7.5 points.  After the examination, the Committee creates a ranking list. A candidate's place on the ranking list reflects the total number of points obtained in the selection procedure, subject to the requirement to obtain at least 7.5 points for the examination on substantive knowledge (essay) and 2.5 points for the abstract. |
|  | Minimum number of points necessary to achieve a positive result in the recruitment procedure | **10** |
| Maximum number of points possible to obtain during the recruitment procedure | **30** |
| **5.** | **Language of the recruitment procedure** | Polish language, English language (writing a summary) |
| **6.** | **Required documents** | A candidate applying for admission to the Doctoral School at University of Wrocław is required to submit the following documents, together with a certified translation into the Polish language for every submitted document which was prepared in a language other than the Polish language:  1. an application for admission to the Doctoral School printed from the IRK/IRC system, signed by the candidate, together with consent to the processing of personal data for the purposes of the admission procedure and possible training at the School;  2. an application for admission to the Doctoral School, indicating the discipline in which the dissertation will be carried out;  3. a photocopy of the diploma of completion of the second-cycle studies or the long-cycle studies or equivalent, together with the original to be submitted for inspection in order to confirm its conformity by the University, or in the case of beneficiaries of the “Diamond Grant” programme – a photocopy of the diploma of completion of the first-cycle studies (together with the original to be submitted for inspection in order to confirm its conformity by the university) or a certificate from the candidate’s dean’s office attesting the completion of the third year of the long-cycle studies together with a certificate attesting the candidate’s status as a beneficiary of the “Diamond Grant”. Diplomas obtained abroad must be certified by legalization or an apostille;  4. a statement by the intended supervisor that he/she will undertake to supervise the candidate if the candidate is included in the list of doctoral students;  5. a statement of a candidate for the Doctoral School at University of Wrocław, including the information whether or not he/she has a doctoral degree, whether or not he/she is an academic teacher or researcher, whether or not he/she is a doctoral student at another College of the Doctoral School of University of Wrocław or another Doctoral School;  6. CV (résumé);  7. a certificate attesting the average mark for the first- and the second-cycle studies or the long-cycle studies, determined in accordance with the academic institution regulations and issued by the academic institution from which the candidate graduated. In the case of beneficiaries of the “Diamond Grant” programme – a certificate of the average mark for the first-cycle studies or for the three years completed as part of the long-cycle studies;  8) an opinion on aptitude for research work drawn up by a person holding the academic degree of assistant professor of Earth and environmental sciences or social and economic geography and spatial management;  9. a statement from the head of the organisational unit (Department) in which the dissertation will be implemented;  10. copies of first pages of previous publications and other documents attesting previous achievements in research work and popularisation of science.  11.confirmation of payment of the admission fee;  12. one photograph in accordance with the dimensions used for issuing identity cards (35 mm x 45 mm).   * Failure to submit any of the documents indicated above in points 1-9 and 11-12 results in the candidate not being admitted to the selection procedure. * Failure to submit the documents indicated in point 10 will result in the candidate not being awarded points for the assessment of scientific achievements.   **Foreigners additionally submit:**  a photocopy of a document confirming legalization of residence with the original to be presented for inspection to confirm that it is a true copy of the original. |

**Appendix no. 13**

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| **Name of Faculty** | | **Faculty of Mathematics and Computer Science** |
| **Name of the Doctoral College** | | **The Doctoral College of Computer Science** |
| **Scientific discipline** | | **Computer Science** |
| **RECRUITMENT RULES** | | |
| **1.** | **Form of the recruitment procedure** |  |
|  | qualifying examination (oral or written); interview\*. | Oral qualifying examination If justified, the admission committee may decide to conduct it remotely. |
| **2.** | **Content of the qualifying examination/interview** | The questions during the interview concern the candidate's academic interests and subjects passed by the candidate during his/her studies. |
| **3.** | **Recommended literature** |  |
| **4.** | **Assessment criteria** |  |
|  | Specific evaluation criteria | During the examination, the candidates answer five questions, two of which relate to the candidate's academic interests and the others to subjects passed by the candidate during his/her studies. Each answer is scored on a scale of 0 to 10 points. On the basis of the total points obtained, a ranking list is created.  In substantively justified cases, it is possible to organise the recruitment of a doctoral student who is to carry out an externally funded research project, bypassing the designated recruitment schedule for the Doctoral College of Computer Science.  Additional requirements for the candidates for the implementation of the research project may be included in the selection procedure.  Prior to the examination of a candidate who does not hold a master's degree, master of engineering degree or an equivalent degree, and who applies for admission to the Doctoral School pursuant to article 186, para. 2 of the Law on Higher Education and Science of 20 July 2018, the admission committee shall, on the basis of the documents provided by the candidate, decide on his/her admission (or non-admission) to the qualification procedure.  The decision is taken by majority vote. The decision made is described in a descriptive report of the recruitment. |
| Minimum number of points necessary to achieve a positive result in the recruitment procedure | **25** |
| Maximum number of points possible to obtain during the recruitment procedure | **50** |
| **5.** | **Language of the recruitment procedure** | Polish language or English language |
| **6.** | **Required documents** | 1. an application for admission to the Doctoral School printed from the IRK/IRC system, signed by the candidate, together with consent to the processing of personal data for the purposes of the admission procedure and possible training at the School; 2. one photograph in accordance with the dimensions used for issuing identity cards (35 mm x 45 mm); 3. a photocopy of the diploma of completion of the second-cycle studies or the long-cycle studies or equivalent, together with the original to be submitted for inspection in order to confirm its conformity by the university, or a certificate of completion of the second-cycle studies (for this year's graduates – diploma to be delivered at a later date), or in exceptional cases justified by the highest quality of academic achievements – a photocopy of the diploma of completion of the first-cycle studies or a certificate from the candidate’s dean's office attesting to the completion of the third year of the long-cycle studies.   Attention. A candidate who holds a diploma issued in a foreign language submits a photocopy of the diploma (together with the original to be presented for inspection) and its translation into the Polish language. The translation must be certified by a sworn translator.  Diplomas obtained abroad must be certified by legalization or an apostille;   1. the opinion of a senior academic staff member on the candidate's suitability for scientific work, including a written agreement to act as a supervisor; 2. a diploma supplement listing the courses taken and the marks awarded; 3. a statement of the candidate, including the information whether or not he/she has a doctoral degree, whether or not he/she is an academic teacher or researcher, whether or not he/she is a doctoral student at another College of the Doctoral School of University of Wrocław or another Doctoral School; 4. a short (half-page) description of the candidate’s scientific interests; 5. the candidate may attach his/her publications to the application; 6. candidates who do not hold a master's degree, a master of engineering degree or an equivalent degree, referred to in article 186, para. 2 of the Law on Higher Education and Science of 20 July 2018, provide an opinion from a senior academic staff member justifying the applicant's high level of academic achievement. |

**Appendix no. 14**

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| **Name of Faculty** | | **Faculty of Mathematics and Computer Science** |
| **Name of the Doctoral College** | | **The Doctoral College of Mathematics** |
| **Scientific discipline** | | **Mathematics** |
| **RECRUITMENT RULES** | | |
| **1.** | **Form of the recruitment procedure** |  |
|  | qualifying examination (oral or written); interview\*. | Oral qualifying examination (if justified, the admission committee may decide to conduct the oral examination remotely). |
| **2.** | **Content of the qualifying examination/interview** | The range of requirements includes subjects taught in mathematical studies, in particular analysis I-III, linear algebra and algebra I, differential equations, elements of metric topology and set theory, calculus of probability and statistics. |
| **3.** | **Recommended literature** | ~~-~~ |
| **4.** | **Assessment criteria** |  |
|  | Specific evaluation criteria | During the examination, the candidates answer five questions, two of which relate to the candidate's mathematical scientific interests and the others to subjects passed by the candidate during his/her studies. Each answer is scored on a scale of 0 to 10 points. On the basis of the total points obtained, a ranking list is created.  Once the candidate has passed the examination, he/she is shortlisted for entry into the doctoral programme according to the ranking list within the limit of places.    In substantively justified cases, it is possible to organise the recruitment of a doctoral student who is to carry out an externally funded research project, bypassing the designated recruitment schedule for the Doctoral  College of Mathematics Additional requirements for the candidates for the implementation of the research project may be included in the selection procedure.    Prior to the examination of a candidate who does not hold a master's degree, master of engineering degree or an equivalent degree, and who applies for admission to the Doctoral School pursuant to article 186, para. 2 of the Law on Higher Education and Science of 20 July 2018, the admission committee shall, on the basis of the documents provided by the candidate, decide on his/her admission (or non-admission) to the qualification procedure.  The decision is taken by majority vote. The decision made is described in a descriptive report of the recruitment. |
| Minimum number of points necessary to achieve a positive result in the recruitment procedure | **25** |
| Maximum number of points possible to obtain during the recruitment procedure | **50** |
| **5.** | **Language of the recruitment procedure** | Polish language or English language |
| **6.** | **Required documents** | 1. an application for admission to the Doctoral School printed from the IRK/IRC system, signed by the candidate, together with consent to the processing of personal data for the purposes of the admission procedure and possible training at the School; 2. one photograph in accordance with the dimensions used for issuing identity cards (35 mm x 45 mm); 3. a photocopy of the diploma of completion of the second-cycle studies or the long-cycle studies or equivalent, together with the original to be submitted for inspection in order to confirm its conformity by the university, or a certificate of completion of the second-cycle studies (for this year's graduates – diploma to be delivered at a later date), or in exceptional cases justified by the highest quality of academic achievements – a photocopy of the diploma of completion of the first-cycle studies or a certificate from the candidate’s dean's office attesting to the completion of the third year of the long-cycle studies.   Attention. A candidate who holds a diploma issued in a foreign language submits a photocopy of the diploma (together with the original to be presented for inspection) and its translation into the Polish language. The translation must be certified by a sworn translator.  Diplomas obtained abroad must be certified by legalization or an apostille;   1. the opinion of a senior academic staff member on the candidate's suitability for scientific work, including a written agreement to act as a supervisor; 2. a diploma supplement listing the courses taken and the marks awarded; 3. a statement of the candidate, including the information whether or not he/she has a doctoral degree, whether or not he/she is an academic teacher or researcher, whether or not he/she is a doctoral student at another College of the Doctoral School of University of Wrocław or another Doctoral School; 4. candidates who do not hold a master's degree, a master of engineering degree or an equivalent degree, referred to in article 186, para. 2 of the Law on Higher Education and Science of 20 July 2018, provide an opinion from a senior academic staff member justifying the applicant's high level of academic achievement. |

**Appendix no. 15**

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| **Name of Faculty** | | **Faculty of Physics and Astronomy** |
| **Name of the Doctoral College** | | **The Doctoral College of Physics and Astronomy** |
| **Scientific discipline** | | **Astronomy**  **Physical sciences** |
| **RECRUITMENT RULES** | | |
| **1.** | **Form of the recruitment procedure** |  |
|  | qualifying examination (oral or written); interview\* | Interview (in-person or remote, depending on the epidemic situation) |
| **2.** | **Content of the qualifying examination/interview** | An interview consisting of two parts evaluated independently, each on a scale of 0 to 30 ranking points. If justified, a remote interview may be conducted via a videoconferencing platform to be selected by the admission committee. In this case, it is necessary to obtain a written consent of the candidate for electronic recording of the interview.  The first part of the interview concerns the candidate's master's/bachelor's thesis and other academic achievements. In this part, the candidate is required to give a short presentation containing information on the thesis and presenting the candidate’s other academic achievements during his/her studies (e.g. internships, publications, participation in research, participation in grants, schools, conferences, scholarships and prizes). The second part of the interview concerns the candidate's scientific research plans, general knowledge of physics/astronomy (depending on the scientific discipline chosen) and knowledge of relevant issues and discoveries directly related to the candidate's possible past research work and planned research. Knowledge of physics/astronomy will be assessed on the basis of the candidate's answers to questions from the admission committee. |
| **3.** | **Recommended literature** | **Specialisation: theoretical physics**   1. Quantum mechanics: L.I. Schiff, „Quantum Mechanics”. 2. Statistical physics: Kerson Huang, "Statistical Mechanics". 3. Quantum field theory: M. E. Peskin and D.V. Schroeder, "An Introduction to Quantum Field Theory". 4. Particle theory: Ta-Pei Cheng and Ling-Fong Li, "Gauge theory of elementary particle physics" 5. Tao Pang, "An Introduction to Computational Physics", Cambridge University Press (2008). 6. J. Kwapień, S. Drożdż "Physical Approach to Complex Systems", Physics Reports. 515 (2012) 115-226. 7. General theory of relativity: R. De’Inverno, „Introducing Einstein’s Relativity”.   **Specialisation: experimental physics**  (literature in English)   1. R. Feynman, R.B. Leighton, M. Sands, "The Feynman Lectures on Physics". 2. Charles Kittel, "Introduction to Solid State Physics" 3. W. N. Cottingham, D. A. Greenwood, "An Introduction to Nuclear Physics". 4. Eugene Hecht, "Optics".   (literature in Polish)   1. R. Feynman, R.B. Leighton, M. Sands, "Feynmana wykłady z fizyki". 2. Charles Kittel, "Wstęp do fizyki ciała stałego". 3. K.N. Muchin, "Doświadczalna Fizyka Jądrowa". 4. Eugene Hecht, "Optyka".   **Specialisation: astrophysics**   1. H. Karttunen, P. Kröger, H. Oja, M. Poutanen, K. J. Donner, "Fundamental Astronomy". (Available in Polish: H. Karttunen, P. Kröger, H. Oja, M. Poutanen, K. J. Donner, "Astronomia ogólna", PWN, 2020). 2. Collective work, "Astronomy", available at: https://openstax.org/details/books/astronomy. 3. B. W. Carroll, D. A. Ostlie, "An Introduction to Modern Astrophysics". 4. R. Kippenhahn, A. Weigert, A. Weiss, "Stellar Structure and Evolution". 5. D. F. Gray, "The Observation and Analysis of Stellar Photospheres". 6. Lecture Notes on Stellar Structure and Evolution", PDF available at: http://phys.au.dk/~jcd/evolnotes/LN\_stellar\_structure.pdf   **Specialisation: heliophysics**   1. H. Karttunen, P. Kröger, H. Oja, M. Poutanen, K. J. Donner, "Fundamental Astronomy" (Available in Polish: H. Karttunen, P. Kröger, H. Oja, M. Poutanen, K. J. Donner, "Astronomia ogólna", PWN, 2020). 2. Collective work, "Astronomy", available at: https://openstax.org/details/books/astronomy 3. M. Stix, "The Sun - An Introduction". 4. M. Aschwanden, "Physics of the Solar Corona". 5. P. V. Foukal, "Solar Astrophysics". 6. O. Engvold, J-C. Vial, A. Skumanich, "The Sun as a Guide to Stellar Physics". 7. K. J. H. Phillips, "Guide to the Sun". |
| **4.** | **Assessment criteria** |  |
|  | Specific evaluation criteria | The first part of the interview will assess, among others, the level and content of the master's/bachelor's thesis and the nature of the candidate’s other academic achievements during his/her studies. The second part of the interview will assess the candidate's general knowledge of physics/astronomy (depending on the scientific discipline chosen) and knowledge of relevant issues and discoveries directly related to the candidate's possible past research work and planned research. |
| Minimum number of points necessary to achieve a positive result in the recruitment procedure | **A total of not less than 30 ranking points, whereby the number of points obtained in each of the two parts of the interview may not be less than 10.** |
| Maximum number of points possible to obtain during the recruitment procedure | **60** |
| **5.** | **Language of the recruitment procedure** | Polish language or English language |
| **6.** | **Required documents** | 1. an application for admission to the School of Doctoral Studies printed from the IRK/IRC system, signed by the candidate, together with consent to the processing of personal data for the purposes of the admission procedure and possible training at the School; 2. one photograph of the candidate, in accordance with the requirements for issuing identity documents (passport, identity card), with an image size of 35 mm x 45 mm; 3. a photocopy of the diploma of completion of the second-cycle studies or the long-cycle studies or equivalent, together with the original to be submitted for inspection in order to confirm its conformity by the university; it is acceptable to submit a certificate of completion of studies, referred to above, issued by a national academic institution; 4. in the case of individuals with academic achievements of the highest quality, an individual referred to in article 186, para. 2 of the act, who does not hold a master’s degree, who is a graduate of the first-cycle studies or a student who has completed the third year of the long-cycle studies and has the status of a student, may apply for admission to the Doctoral College of Physics and Astronomy. In order to confirm the fulfilment of the condition referred to in article 186, para. 2 of the act, the candidate is additionally required to submit: 5. two opinions confirming the high quality of the research conducted and the high degree of advancement of this work, issued by supervisors who are at least assistant professors or who are employees of a foreign university or scientific institution, who have significant achievements in scientific matters related to the doctoral student’s planned research work,   or   1. a certificate attesting the status of a beneficiary of the “Diamond Grant” programme;   In this case, the candidate also submits a photocopy of the diploma of completion of the first-cycle studies (together with the original to be submitted for inspection in order to confirm its conformity by the university) or a certificate from the candidate’s dean’s office attesting the completion of the third year of the long-cycle studies and a diploma supplement listing the courses taken together with the marks.  Diplomas obtained abroad must be certified by legalization or an apostille;   1. a diploma supplement listing the courses taken and the marks awarded; 2. an electronic version of the bachelor's/master's thesis submitted on any data carrier; 3. a written declaration of the intended supervisor(s) stating that they will undertake to supervise the candidate if he/she is accepted to the College, and a written opinion from the intended supervisor about the doctoral student; 4. the candidate may attach additional opinions (or letters of recommendation) concerning his/her person; 5. a statement of the candidate for the Doctoral School at University of Wrocław, including the information whether or not he/she has a doctoral degree, whether or not he/she is an academic teacher or researcher, whether or not he/she is a doctoral student at another College of the Doctoral School of University of Wrocław or another Doctoral School (according to the required model); 6. confirmation of payment of the admission fee.   **Foreigners additionally submit:**   1. curriculum vitae; 2. proof of a good command of English at B2 level; 3. a translation into Polish of their diploma or another document entitling them to study at the Doctoral School. The translation must be certified by a Polish sworn translator (entered in the list of sworn translators kept by the Ministry of Justice), a sworn translator from the EU (if there is a sworn translator’s institution in a given country) or a Polish consul; 4. a photocopy of a document confirming legalization of residence with the original to be presented for inspection to confirm that it is a true copy of the original. It is possible for a candidate to be admitted to the qualifying examination without the photocopy of the document confirming the legalization of his/her stay, and to submit it only in the case of a positive result of the entrance examination. |

**Appendix no. 16**

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| **Name of Faculty** | | **Faculty of Chemistry** |
| **Name of the Doctoral College** | | **The Doctoral College of Chemistry** |
| **Scientific discipline** | | **Chemical sciences** |
| **RECRUITMENT RULES** | | |
| **1.** | **Form of the recruitment procedure** |  |
|  | qualifying examination (oral or written); interview\*. | Interview |
| **2.** | **Content of the qualifying examination/interview** | During the interview the candidate presents (multimedia presentation, 10 min.):   1. previous research experience, publication achievements and other academic achievements; 2. a research plan agreed upon with the proposed supervisor.   The presentation is followed by a discussion with the committee (10-20 min.) covering, among others, project assumptions and research hypotheses, the state of research in the selected topic and the research methods used in it. |
| **3.** | **Recommended literature** | * Chemia nieorganiczna - podstawy, Cotton Wilkinson, PWN, Warszawa 2002; * Advanced Inorganic Chemistry, F. A. Cotton, G. Wilkinson, c. A. Murillo, M. Bochmann 6-th Ed. Wiley, New York 1999; * Organic Chemistry Structure and Function K. P. C. Vollhardt, N. E. Schore, W.H. Freeman; 2018; * Chemia fizyczna - Peter Atkins, Julio de Paula; PWN, Warszawa 2015; * Atkins’ Physical Chemistry, Peter Atkins, Julio de Paula, Oxford University Press, Oxford, New York, 2010 |
| **4.** | **Assessment criteria** | The candidate’s grade  *P* = *Po* + *Pk*  consists of points for the average mark (*P*o = average mark for 5 years of studies × 10, maximum 50 points) and the points awarded by the committee (*Pk*) on the basis of the interview in accordance with the rules set out below. *P* mark is rounded to the nearest 0.1 point after all arithmetic operations have been performed. If two candidates receive the same P mark, which would result in more qualified candidates than the number of available places, the candidate with the higher *Pk* mark shall be qualified.  A member of the selection committee may be a member of staff who has promoted at least one doctor in the last 5 years or who is currently supervising at least two doctoral students. The Dean determines the composition of the committee so that it represents the main research areas present at the Faculty. |
|  | Specific evaluation criteria | After the interview and its summary, the members of the admissions committee make an undisclosed evaluation of the candidate based on the following criteria:   * quality of the research project; * aptitude for research work; * knowledge of the subject matter and research methods; * previous academic achievements, including publications; conferences, internships; * quality of the presentation.   On the basis of the above criteria, each member of the committee, who is not excluded from the evaluation due to a conflict of interest, awards points to the candidate using the following scale:   * 5 an outstanding candidate; * 4 a very good candidate; * 3 a good candidate; * 2 a mediocre candidate; * 1 a weak candidate; * 0 the candidate should not be accepted or no research project.   The committee's evaluation *P*k is calculated using the following formula  *Pk* = 10 × *Pk*' / *k*'  where *P*k is the sum of points obtained from all eligible committee members, and *k*' is the number of committee members entitled to evaluate the candidate. |
| Minimum number of points necessary to achieve a positive result in the recruitment procedure | **60** |
| Maximum number of points possible to obtain during the recruitment procedure | **100 points:** maximum 50 points for the average mark (for a 5.0 average mark) and 50 points for the interview. |
| **5.** | **Language of the recruitment procedure** | Polish language or English language |
| **6.** | **Required documents** | 1. an application for admission to the Doctoral School printed from the IRK/IRC system, signed by the candidate, together with consent to the processing of personal data for the purposes of the admission procedure and possible training at the School; 2. one photograph in accordance with the dimensions used for issuing identity cards (35 mm x 45 mm); 3. a photocopy of the diploma of completion of the second-cycle studies or the long-cycle studies or equivalent, together with the original to be submitted for inspection in order to confirm its conformity by the university, or in the case of beneficiaries of the “Diamond Grant” programme – a photocopy of the diploma of completion of the first-cycle studies (together with the original to be submitted for inspection in order to confirm its conformity by the university) or a certificate from the candidate’s dean’s office attesting the completion of the third year of the long-cycle studies together with a certificate attesting the candidate’s status as a beneficiary of the “Diamond Grant”. Diplomas obtained abroad must be certified by legalization or an apostille; 4. a certificate attesting to the average mark for studies (long-cycle studies or first- and second-cycle studies); in the case of beneficiaries of the “Diamond Grant” programme – a certificate attesting to the average mark for the first-cycle studies or the three completed years of the long-cycle studies; 5. evidence of the knowledge of the English language of at least B2 level in one of the forms:  * a diploma supplement; * an appropriate certificate (a list of certificates is available on the website of the Centre for Foreign Languages); * examination at the Centre for Foreign Languages;  1. written consent of a senior academic staff member from the Faculty of Chemistry to act as a supervisor and to create the conditions necessary for the implementation of the doctoral thesis; 2. a statement of the candidate for the Doctoral School at University of Wrocław, including the information whether or not he/she has a doctoral degree, whether or not he/she is an academic teacher or researcher, whether or not he/she is a doctoral student at another College of the Doctoral School of University of Wrocław or another Doctoral School (according to the required model); 3. confirmation of payment of the admission fee; 4. list of co-authored publications (A-list journals) – optionally; 5. a document confirming an internship in an academic unit (lasting at least 3 months) – optional.   **Foreigners additionally submit:**   1. a translation into Polish of their diploma or another document entitling them to study at the Doctoral School. The translation must be certified by a Polish sworn translator (entered in the list of sworn translators kept by the Ministry of Justice), a sworn translator from the EU (if there is a sworn translator’s institution in a given country) or a Polish consul; 2. a photocopy of a document confirming legalization of residence with the original to be presented for inspection to confirm that it is a true copy of the original. It is possible for a candidate to be admitted to the entrance examination without a photocopy of a document confirming the legalization of his/her stay and to submit it only in the case of a positive result of the entrance examination. |

1. The rules for scoring publications will be applied according to the list of parametric evaluation of the Ministry of Education and Science <https://konstytucjadlanauki.gov.pl/> [↑](#footnote-ref-1)
2. In the case of foreigners whose country's official language is English, it is possible to present a certificate confirming knowledge of another congressional foreign language [↑](#footnote-ref-2)